



**Town of Lumsden**  
**Meeting Minutes**  
**Regular Council Meeting June 27, 2023 - 6:30 PM**

**Call to Order**

The Lumsden Town Council convened their Regular Meeting in the Council Chambers of the Municipal Office and via electronic means (Zoom) on Tuesday, June 27, 2023 at 6:32 pm.

**Present:**

Mayor: Bryan Matheson

Councillors: Verne Barber, Jenelle Brennan, Rhonda Phillips, Jim Rawlings, Byron Tumbach

Chief Administrative Officer: Monica M. Merkosky

Assistant Administrator: Krystal Strong (via Zoom, left at 9:52 pm)

Director of Finance: Ryan Haresign (via Zoom, left at 8:36 pm)

Director of Planning and Development: Aimee Bryck (Left at 9:52 pm)

**Absent:**

Councillor: Ashlee Longmoore

Public Works Superintendent: Jeff Carey

***"We would like to begin by acknowledging that we are on the traditional lands, referred to as Treaty 4 territory, and that the Town of Lumsden is located on Treaty 4 territory, the original lands of the Cree, Ojibwe, Saulteaux, Dakota, Nakota, Lakota, and on the homeland of the Métis Nation."***

**Resolution No.**  
2023-267

**Additions to Agenda**

**Moved by:** Councillor Phillips

**Seconded by:** Councillor Barber

"That we agree to add the following item to the agenda under New Business:  
- Resignation - Melissa Lenuik."

**CARRIED**

**Resolution No.**  
2023-268

**Approval of Agenda**

**Moved by:** Councillor Rawlings

**Seconded by:** Councillor Brennan

"That we adopt the agenda as amended."

**CARRIED**

**Declaration of Conflict of Interest**

There were no Declarations of Conflict of Interest.

**Financial Reports**

**Resolution No.**  
2023-269

**Bank Reconciliation - May 31, 2023**

**Moved by:** Councillor Tumbach

**Seconded by:** Councillor Rawlings

"That we accept the Bank Reconciliation for the period ending May 31, 2023, as presented."

**CARRIED**

**Resolution No.**     **Financial Statement - May 31, 2023**  
2023-270     **Moved by:** Councillor Phillips  
                         **Seconded by:** Councillor Rawlings

"That we accept the Financial Statement for the period ending May 31, 2023, as presented."  
**CARRIED**

**Account for Approval**

**Resolution No.**     **List of Accounts - June 27, 2023**  
2023-271     **Moved by:** Councillor Brennan  
                         **Seconded by:** Councillor Tumbach

"That the list of accounts attached as Schedule "A" is approved for payment."  
**CARRIED**

**Adoption of Minutes**

**Resolution No.**     **May 23, 2023 - Public Hearing Bylaw 2023-06**  
2023-273     **Moved by:** Councillor Tumbach  
                         **Seconded by:** Councillor Phillips

"That the minutes of the May 23, 2023, Public Hearing Bylaw 2023-06 be approved, as circulated."  
**CARRIED**

**Resolution No.**     **June 13, 2023 - Regular Council Meeting**  
2023-274     **Moved by:** Councillor Rawlings  
                         **Seconded by:** Councillor Barber

"That the minutes of the June 13, 2023, Regular Council Meeting be approved, as circulated."  
**CARRIED**

**Resolution No.**     **June 19, 2023 - Group I Committee Meeting**  
2023-275     **Moved by:** Councillor Barber  
                         **Seconded by:** Councillor Tumbach

"That the minutes of the June 19, 2023, Group I Committee Meeting be approved as circulated."  
**CARRIED**

**Resolution No.**     **June 20, 2023 - Group II Committee Meeting**  
2023-276     **Moved by:** Councillor Phillips  
                         **Seconded by:** Councillor Brennan

"That the minutes of the June 20, 2023, Group II Committee Meeting be approved, as circulated."  
**CARRIED**

**Resolution No.**     **June 21, 2023 - Joint Administration Committee Meeting**  
2023-277     **Moved by:** Councillor Brennan  
                         **Seconded by:** Councillor Barber

"That the minutes of the June 21, 2023 - Joint Administration Committee Meeting be approved, as circulated."  
**CARRIED**

**Committee Reports**

**Group I Committee Report - Councillor Barber**

**Resolution No.**     **Group I Committee Report - June 19, 2023**  
2023-278     **Moved by:** Councillor Tumbach  
                         **Seconded by:** Councillor Barber

"That the Group I Committee Report be accepted as presented by Councillor Barber."  
**CARRIED**

**Resolution No.**     **2022 Audited Financial Statement**  
2023-279     **Moved by:** Councillor Tumbach  
                         **Seconded by:** Councillor Phillips

"That we agree with the recommendation of the Group I Committee, who met with the Town of Lumsden's auditors, Dudley & Company LLP, and approve the 2022 Audited Financial Statement."  
**CARRIED**



- Resolution No. 2023-280**      **2023 RiverPark Campground Host Contract**  
**Moved by:** Councillor Barber  
**Seconded by:** Councillor Brennan
- "That we agree with the recommendation of the Group I Committee and approve the 2023 RiverPark Campground Host Contract as per Schedule "B"."      **CARRIED**
- Resolution No. 2023-281**      **Recreation Master Plan**  
**Moved by:** Councillor Barber  
**Seconded by:** Councillor Rawlings
- "That we agree with the recommendation of the Group I Committee and proceed with a Recreation Master Plan as quoted in the amount of \$36,720 to be prepared by RC Strategies."      **CARRIED**
- Resolution No. 2023-282**      **Proposed Increase to Credit Card Limits**  
**Moved by:** Councillor Phillips  
**Seconded by:** Councillor Rawlings
- "That we agree with the recommendation of the Group 1 Committee and increase credit card limits to \$10,000 for cards assigned to Jeff Carey and Gerry Beaurivage."      **CARRIED**
- Public Hearings**
- Resolution No. 2023-283**      **7:00 pm - Public Hearing for Bylaw No. 2023-07 - Zoning Bylaw Map Amendment**  
**Moved by:** Councillor Brennan  
**Seconded by:** Councillor Rawlings
- "That we recess the meeting at 7:00 pm for the purpose of holding a Public Hearing for Bylaw No. 2023-07."      **CARRIED**
- Reconvene Meeting**
- The meeting was reconvened at 7:51 pm.
- Committee Reports Continued**
- Group II Committee Report - Councillor Brennan**
- Resolution No. 2023-284**      **Group II Committee Report - June 20, 2023**  
**Moved by:** Councillor Phillips  
**Seconded by:** Councillor Brennan
- "That the Group II Committee Report be accepted as presented verbally by Councillor Brennan."      **CARRIED**
- Resolution No. 2023-285**      **2022 Annual Waterworks Information Report**  
**Moved by:** Councillor Tumbach  
**Seconded by:** Councillor Rawlings
- "That we agree with the recommendation of the Group II Committee and approve the 2022 Annual Waterworks Report, as prepared by Director of Finance, Ryan Haresign as Schedule "C"."      **CARRIED**
- Resolution No. 2023-286**      **South Central Transportation Planning Committee**  
**Moved by:** Councillor Brennan  
**Seconded by:** Councillor Barber
- "That we agree with the recommendation of the Group II Committee and request the South Central Transportation Planning Committee (SCTPC) direct 50% of our membership fee to the Central Area Transportation Planning Committee (CATPC), as we will then access information from both organizations which will benefit the community due to our close proximity to the CATPC."      **CARRIED**
- Resolution No. 2023-287**      **Solar - Financial Accounting Policy**  
**Moved by:** Councillor Brennan  
**Seconded by:** Councillor Tumbach
- "That we agree with the recommendation of the Group II Committee and adopt the Solar - Financial Accounting Policy as attached to these minutes as Schedule "D"."      **CARRIED**



**New Business**

**Resolution No. 2023-295 Employee Service Awards and Staff Appreciation Luncheon**  
**Moved by:** Councillor Brennan  
**Seconded by:** Councillor Rawlings  
"That we host a Staff Appreciation Luncheon for presentation of the 2023 employee service awards with the date and location to be determined by Administration."  
**CARRIED**

**Resolution No. 2023-296 Tax Abatement Request - 415 Lake Street**  
**Moved by:** Councillor Phillips  
**Seconded by:** Councillor Tumbach  
"That we approve a tax abatement in the amount of \$308.04 for 412 Lake Street, Alt #404206650, due to a SAMA data error regarding porch size and wall height that was undetected by the property owners as SAMAvue data was out of date."  
**CARRIED**

**Resolution No. 2023-297 Resignation - Melissa Lenuik**  
**Moved by:** Councillor Rawlings  
**Seconded by:** Councillor Brennan  
"That we accept, with regret, the resignation of Melissa Lenuik from her Accounting 2 position, effective end of day July 7, 2023."  
**CARRIED**

**Bylaws**

**Resolution No. 2023-298 Bylaw No. 2023-09 Cemetery Rates - 2nd Reading**  
**Moved by:** Councillor Tumbach  
**Seconded by:** Councillor Phillips  
"That Bylaw No. 2023-09, being a bylaw to establish cemetery rates, be read a second time."  
**CARRIED**

**Resolution No. 2023-299 Bylaw No. 2023-09 Cemetery Rates - 3rd Reading**  
**Moved by:** Councillor Rawlings  
**Seconded by:** Councillor Brennan  
"That Bylaw No. 2023-09, being a bylaw to establish cemetery rates, be read a third time, adopted, signed, and sealed."  
**CARRIED**

**Resolution No. 2023-300 Bylaw No. 2023-10 - 268 Seabright Holdings Tax Exemption Agreement - 2nd Reading**  
**Moved by:** Councillor Barber  
**Seconded by:** Councillor Tumbach  
"That Bylaw No. 2023-10, being a bylaw to enter into a tax abatement agreement with 268 Seabright Holdings Ltd., be read a second time."  
**CARRIED**

**Resolution No. 2023-301 Bylaw No. 2023-10 - 268 Seabright Holdings Tax Exemption Agreement - 3rd Reading**  
**Moved by:** Councillor Brennan  
**Seconded by:** Councillor Phillips  
"That Bylaw No. 2023-10, being a bylaw to enter into a tax abatement agreement with 268 Seabright Holdings Ltd., be read a third time, adopted, signed, and sealed."  
**CARRIED**

**Resolution No. 2023-302 Bylaw No. 2023-11 Recreation Fees - 2nd Reading**  
**Moved by:** Councillor Tumbach  
**Seconded by:** Councillor Phillips  
"That Bylaw No. 2023-11, being a bylaw to establish recreation fees, be read a second time."  
**CARRIED**

**Resolution No. 2023-303 Bylaw No. 2023-11 Recreation Fees - 3rd Reading**  
**Moved by:** Councillor Rawlings  
**Seconded by:** Councillor Brennan



"That Bylaw No. 2023-11, being a bylaw to establish recreation fees, be read a third time, adopted, signed, and sealed." **CARRIED**

**Resolution No.** **Bylaw No. 2023-12 Traffic Bylaw - 1st Reading**  
2023-304 **Moved by:** Councillor Barber  
**Seconded by:** Councillor Rawlings

"That Bylaw No. 2023-12, being a bylaw to regulate traffic, be read a first time, as amended." **CARRIED**

**Resolution No.** **Bylaw No. 2023-13 - 101291837 Saskatchewan Ltd. Tax Exemption Agreement - 1st Reading**  
2023-305 **Moved by:** Councillor Brennan  
**Seconded by:** Councillor Tumbach

"That Bylaw No. 2023-13, being a bylaw to enter into a tax abatement agreement with 101291837 Saskatchewan Ltd. ,be read a first time." **CARRIED**

**Resolution No.** **Bylaw No. 2023-14 To Repeal Multiple Bylaws - 1st Reading**  
2023-306 **Moved by:** Councillor Barber  
**Seconded by:** Councillor Tumbach

"That Bylaw No. 2023-14, being a bylaw to repeal multiple bylaws, be read a first time." **CARRIED**

**Resolution No.** **Bylaw No. 2023-07 - Zoning Bylaw Map Amendment - Tabled**  
2023-307 **Moved by:** Councillor Rawlings  
**Seconded by:** Councillor Brennan

"That we agree to table Bylaw No. 2023-07, Zoning Bylaw Map Amendment." **CARRIED**

**Assistant Administrator Krystal Strong and Director of Planning and Development Aimee Bryck left for the remainder of the meeting at 9:53 pm.**

**Resolution No.** **Closed Session**  
2023-308 **Moved by:** Councillor Barber  
**Seconded by:** Councillor Brennan

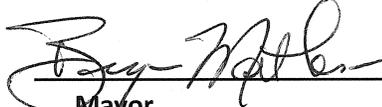
"That we move into Closed Session at 9:53 pm for the purpose of discussing strategic planning as allowed pursuant to Section 120 of *The Municipalities Act*, with the Chief Administrative Officer to be included in the session." **CARRIED**

**Rise from Closed Session**

At 10:02 pm, Council left the Closed Session and returned to the open meeting.

**Resolution No.** **Adjournment**  
2023-309 **Moved by:** Councillor Rawlings

"That we adjourn the meeting at 10:02 pm." **CARRIED**

  
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Mayor

  
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Chief Administrative Officer