



Town of Lumsden
Meeting Minutes
Regular Council Meeting January 24, 2023 - 6:30 PM

Call to Order

The Lumsden Town Council convened their Regular Meeting in Council Chambers and via Zoom on Tuesday, January 24, 2023 at 6:30 pm.

Present:

Mayor: Bryan Matheson
Councillors: Verne Barber, Jenelle Brennan, Ashlee Longmoore, Rhonda Phillips
Chief Administrative Officer: Monica M. Merkosky
Assistant Administrator: Krystal Strong (via Zoom, Left at 8:58 pm)
Director of Finance: Ryan Haresign (via Zoom, Left at 6:50 pm)
Director of Planning and Development: Aimee Bryck (via Zoom, Left at 7:27 pm)
Public Works Superintendent: Jeff Carey (Left at 6:43 pm)

Absent:

Councillors: Jim Rawlings, Byron Tumbach

Resolution No.
2023-027

Approval of Agenda

Moved by: Councillor Brennan

Seconded by: Councillor Barber

"That we adopt the agenda as presented."

CARRIED

Declaration of Conflict of Interest

There were no Declarations of Conflict of Interest.

Resolution No.
2023-028

Public Works Reports

Moved by: Councillor Phillips

Seconded by: Councillor Longmoore

"That the Utilities and Public Works report be accepted as presented verbally by Superintendent Jeff Carey."

CARRIED

Public Works Superintendent Jeff Carey left for the remainder of the meeting at 6:43 pm.

Financial Reports

Resolution No.
2023-029

Solar Streetlights

Moved by: Councillor Phillips

Seconded by: Councillor Barber

"That \$20,000 budgeted in 2022 for two solar streetlights to be installed on 5th Avenue be moved into reserve for expenditure in 2023, as the project was not completed."

CARRIED

Account for Approval

Resolution No.
2023-030

List of Accounts - January 24, 2023

Moved by: Councillor Longmoore

Seconded by: Councillor Brennan

"That the list of accounts attached as Schedule "A" is approved for payment."

CARRIED

Director of Finance Ryan Haresign left for the remainder of the meeting at 6:50 pm.

Planning and Development Applications and Reports

Resolution No. 2023-031 Development Application No. 2022-032 (Wills/Carroll) Proposed Lane Closure & Consolidation

Moved by: Councillor Longmoore

Seconded by: Councillor Barber

"That we agree to close (sever) and sell a portion of Lane 2, within Block 8, Registered Plan No. 61R17531, as shown on the Plan of Proposed Subdivision dated October 25, 2022, by Scott Colvin, Core Geomatics to the adjacent landowners as that portion of lane was never constructed and is not needed for use by the public; and

That we recommend approval to Community Planning for the associated subdivision application (Community Planning File SUBD-000917-2022) as the proposal complies with the site regulations of the R1 – Residential District of the Town's Zoning Bylaw."

CARRIED

Adoption of Minutes

Resolution No. 2023-032 January 10, 2023 - Regular Meeting

Moved by: Councillor Phillips

Seconded by: Councillor Barber

"That the minutes of the January 10, 2023, Regular Meeting be approved, as amended."

CARRIED

Committee Reports

Resolution No. 2023-033 Planning & Economic Development Report - Councillor Phillips

Moved by: Councillor Phillips

Seconded by: Councillor Longmoore

"That the Planning & Economic Development Committee Report be accepted as presented verbally by Councillor Phillips."

CARRIED

Director of Planning and Development Aimee Bryck left for the remainder of the meeting at 7:27 pm.

Communications

Resolution No. 2023-034 South Central Transportation Planning Committee (SCTPC) - 2023 Membership

Moved by: Councillor Phillips

Seconded by: Councillor Brennan

"That we purchase a 2023 membership with the South-Central Transportation Planning Committee at a cost of \$600."

CARRIED

Resolution No. 2023-035 Approve Communications

Moved by: Councillor Longmoore

Seconded by: Councillor Phillips

"That the following communications and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:

- a. Town of Regina Beach - Letter Appointing J. Cobler to District Board of Revision
- b. University of Regina - Well-being in Saskatchewan Communities
- c. South Central Transportation Planning Committee (SCTPC) - 2023 Membership
- d. SAMA - Annual Meeting April 5, 2023
- e. Prairies Economic Development Canada - Downtown Patio Project Finalized."

CARRIED



Reports of Administration

Resolution No. **Council Update**
2023-036 **Moved by:** Councillor Longmoore
 Seconded by: Councillor Brennan

"That the report of the Chief Administrative Officer be accepted as presented."
CARRIED

Resolution No. **Community Coordinator - Car Allowance**
2023-037 **Moved by:** Councillor Barber
 Seconded by: Councillor Brennan

"That we adjust the monthly car allowance for the Community Coordinator to \$220 effective January 1, 2023, until a suitable municipal vehicle is provided."
CARRIED

Appointments

Resolution No. **Certified Board of Revision**
2023-038 **Moved by:** Councillor Barber
 Seconded by: Councillor Longmoore

"That we appoint the following certified board to hear 2023 property assessment appeals:
"RM of Lumsden, Lumsden, Craven, Regina Beach, Buena Vista Certified Board"."
CARRIED

New Business

Resolution No. **Lumsden & District Volunteer Fire Department - St. Patrick's Day Gala**
2023-039 **Moved by:** Councillor Phillips
 Seconded by: Councillor Brennan

"That we purchase a table of eight tickets at a cost of \$360 for the Lumsden & District Fire Department's St. Patrick's Day Gala, this is a fundraising event to replace the Rapid Response Rescue Truck."
CARRIED

Assistant Administrator, Krystal Strong, left for the remainder of the meeting at 8:58 pm.

Bylaws

Resolution No. **Closed Session**
2023-040 **Moved by:** Councillor Barber
 Seconded by: Councillor Longmoore

"That we move into Closed Session at 8:59 pm for the purpose of discussing employee-related matters as allowed pursuant to Section 120 of *The Municipalities Act* (LAFOIP S. 6(1)(b)), with the CAO to be included in the session."
CARRIED

Rise From Closed Session

At 9:13 pm, Council left the Closed Session and returned to the open meeting.

Resolution No. **Office Services Clerk - Accounting 1**
2023-041 **Moved by:** Councillor Brennan
 Seconded by: Councillor Longmoore

"That we acknowledge the Chief Administrative Officer's hiring of Kristy Kurtz, to fill a vacancy, as a permanent, full-time Office Services Clerk - Accounting 1, effective January 16, 2023 with a probationary period of 13 weeks; and That we approve a wage at Step 4 of the 2023 Joint Administration Wage Grid, being \$26.24."
CARRIED



Resolution No. **Planner - New Salary Grid**
2023-042 **Moved by:** Councillor Phillips
Seconded by: Councillor Barber

"That we authorize administration to create a new salary grid for the 'Planner' position."

CARRIED

Resolution No. **Adjournment**
2023-043 **Moved by:** Councillor Barber
Seconded by: Councillor Brennan

"That we adjourn the meeting at 9:15 pm."

CARRIED



Mayor



Chief Administrative Officer