



Town of Lumsden
Meeting Minutes
Regular Council Meeting January 10, 2023 - 6:30 PM

Call to Order

The Lumsden Town Council convened their Regular Meeting in Council Chambers and via Zoom on Tuesday, January 10, 2023 at 6:31 pm.

Present:

Mayor: Bryan Matheson
Councillors: Verne Barber, Ashlee Longmoore (at 6:34 pm), Rhonda Phillips, Jim Rawlings (via Zoom at 6:32 pm), Byron Tumbach
Chief Administrative Officer: Monica M. Merkosky
Assistant Administrator: Krystal Strong
Director of Finance: Ryan Haresign (Left at 7:45 pm)
Public Works Superintendent: Jeff Carey (Left at 6:56 pm)

Absent:

Councillor: Jenelle Brennan

Resolution No.
2023-001

Additions to Agenda

Moved by: Councillor Phillips
Seconded by: Councillor Tumbach

"That we add the following item to the agenda under New Business:
- Offer to Purchase 2016 Garbage Truck."

CARRIED

Resolution No.
2023-002

Approval of Agenda

Moved by: Councillor Barber
Seconded by: Councillor Tumbach

"That we adopt the agenda as amended."

CARRIED

Declaration of Conflict of Interest

There were no Declarations of Conflict of Interest.

Public Works Reports

Resolution No.
2023-003

Offer to Purchase Garbage Truck

Moved by: Councillor Phillips
Seconded by: Councillor Longmoore

"We accept an offer of \$80,000 from Frog Lake First Nation, for the purchase of our 2016 Ford 550 Garbage Truck."

CARRIED

Resolution No.
2023-004

2023 Capital Equipment Purchases

Moved by: Councillor Phillips
Seconded by: Councillor Longmoore

"That we accept the recommendation of the Group II Committee to approve 2023 capital equipment purchases, as per Schedule "A", which are fully-funded by the Equipment Reserve, noting that both skid steers have been removed from the Schedule."

CARRIED

Resolution No.
2023-005

Public Works Report

Moved by: Councillor Barber
Seconded by: Councillor Tumbach

"That we accept the Public Works Report as presented verbally by Superintendent Jeff Carey."
CARRIED

Resolution No. 2023-006 **Drinking Water Quality and Compliance - 2022 Annual Notice to Consumers**
Moved by: Councillor Tumbach
Seconded by: Councillor Phillips

"That we accept the Drinking Water Quality and Compliance - 2022 Annual Notice to Consumers."
CARRIED

Financial Reports

Resolution No. 2023-007 **2022 Audit Engagement and Planning Letters**
Moved by: Councillor Longmoore
Seconded by: Councillor Barber

"That we acknowledge and sign the Audit Planning and Engagement Letters prepared by Dudley & Company, for 2022 audit services."
CARRIED

Resolution No. 2023-008 **Active Transportation Fund - James St South Walkway Extension**
Moved by: Councillor Barber
Seconded by: Councillor Phillips

"That we agree to proceed with the James Street South Walkway Extension Project."
CARRIED

Resolution No. 2023-009 **Fidelity Bond**
Moved by: Councillor Phillips
Seconded by: Councillor Longmoore

"That, in accordance with Section 113 of *The Municipalities Act*, we accept the proof of Fidelity Bond, as presented by CAO Monica Merkosky."
CARRIED

Resolution No. 2023-010 **Bank Reconciliation - November 30, 2022**
Moved by: Councillor Tumbach
Seconded by: Councillor Rawlings

"That we accept the Bank Reconciliation for the period ending November 30, 2022, as presented."
CARRIED

Resolution No. 2023-011 **Financial Statement - November 30, 2022**
Moved by: Councillor Tumbach
Seconded by: Councillor Barber

"That we accept the Financial Statement for the period ending November 30, 2022, as presented."
CARRIED

Account for Approval

Resolution No. 2023-012 **List of Accounts - January 10, 2023**
Moved by: Councillor Rawlings
Seconded by: Councillor Phillips

"That the list of accounts attached as Schedule "B" is approved for payment."
CARRIED

Adoption of Minutes

Resolution No. 2023-013 **Group I Committee - December 12, 2022**
Moved by: Councillor Tumbach
Seconded by: Councillor Rawlings

"That the minutes of the December 12, 2022, Group I Committee meeting be approved, as circulated."
CARRIED

Resolution No. 2023-014 **Regular Meeting - December 13, 2022**
Moved by: Councillor Barber
Seconded by: Councillor Longmoore

"That the minutes of the December 13, 2022, Regular Meeting be approved, as circulated."
CARRIED

Resolution No. Group II Committee - December 20, 2022

2023-015
Moved by: Councillor Longmoore
Seconded by: Councillor Phillips

"That the minutes of the December 20, 2022, Group II Committee meeting be approved, as circulated."

CARRIED

Committee Reports

Group II Committee Report

Resolution No. Biweekly Garbage Collection - Trial Period

2023-016
Moved by: Councillor Longmoore
Seconded by: Councillor Phillips

"That we accept the recommendation of the Group II Committee and approve a Biweekly Garbage Collection trial period from January 10/12, 2023 through March 21/23, 2023."

CARRIED

Resolution No. Sewer Bylaw - Grease Traps

2023-017
Moved by: Councillor Phillips
Seconded by: Councillor Longmoore

"That we accept the recommendation of the Group II Committee to authorize the enforcement of the FOG (fat, oil, grease) trap installation requirement, pursuant to Bylaw No. 2022-16."

CARRIED

Resolution No. WWTP - Sample Testing Redundancy

2023-018
Moved by: Councillor Phillips
Seconded by: Councillor Barber

"That we accept the recommendation of the Group II Committee to accept the new draft Permit to Operate a Sewage Works, which, in part, removes the requirement for sample testing at the James Street Bridge, as it is redundant due to sampling already being completed at that location by the City of Regina."

CARRIED

Resolution No. Group II Committee Report

2023-019
Moved by: Councillor Barber
Seconded by: Councillor Longmoore

"That the Group II Committee Report be accepted as presented verbally by Councillor Barber."

CARRIED

Resolution No. Schandre Estates and Canyon Creek Walking Trail Expansion

2023-020
Moved by: Councillor Tumbach
Seconded by: Councillor Longmoore

"That we accept the recommendation of the Group I Committee to support the trail expansion in the Schandre Estates and Canyon Creek areas in the Town of Lumsden."

CARRIED

Director of Finance, Ryan Haresign, left the meeting at 7:45 pm.

New Business

Resolution No. Anand - Water Usage Adjustment Request

2023-021
Moved by: Councillor Rawlings
Seconded by: Councillor Barber

"That we agree to reduce the 2022 4th quarter water consumption charge (Water Charge - Residential, only) to \$800 and to waive overdue interest fees for 2 billing quarters, due to exigent circumstances, impacting 10 Meadow Bay."

CARRIED

Resolution No. Communications

2023-022
Moved by: Councillor Barber
Seconded by: Councillor Longmoore

"That the following communications and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:
a. Women in Government Committee - Minutes of December 13, 2022

- b. Lumsden and District Heritage Home - Minutes of October 24, 2022
- c. Lumsden and District Heritage Home - Minutes of November 28, 2022
- d. Lumsden and District Heritage Home - Christmas Season Newsletter
- e. Lumsden RCMP - Community Policing Report, November 2022
- f. Saskatchewan Waste Reduction Council - Certificate of Membership
- g. Associated Engineering - Season Greetings
- h. Miscellaneous."

CARRIED

Reports of Administration

Resolution No.
2023-023

Council Update
Moved by: Councillor Longmoore
Seconded by: Councillor Tumbach

"That the report of the Chief Administrative Officer be accepted as presented."

CARRIED

New Business

Resolution No.
2023-024

Declaration of Eligibility - Municipal Revenue Sharing Grant
Moved by: Councillor Phillips
Seconded by: Councillor Rawlings

"That the Council of the Town of Lumsden confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2021 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2021 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required;

and

That we authorize the Chief Administrative Officer to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations."

CARRIED

Assistant Administrator, Krystal Strong, left the meeting at 8:25 pm.

Resolution No.
2023-025

Closed Session
Moved by: Councillor Rawlings
Seconded by: Councillor Tumbach

"That we move into Closed Session at 8:25 pm for the purpose of discussing employee-related matters as allowed pursuant to Section 120 of *The Municipalities Act* (LAFOIP S. 6(1)(b)), with the Chief Administrative Officer to be included in the session."

CARRIED

Rise from Closed Session

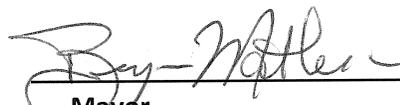
At 9:08 pm Council left the Closed Session and returned to the open meeting.

Resolution No.
2023-026

Adjournment
Moved by: Councillor Barber
Seconded by: Councillor Tumbach

"That we adjourn the meeting at 9:09 pm."

CARRIED



Mayor



Chief Administrative Officer