



Town of Lumsden
Meeting Minutes
Regular Council Meeting - via Zoom February 22, 2022 - 6:30 PM

Call to Order

The Lumsden Town Council convened their Regular Meeting via electronic means (Zoom) on Tuesday, February 22, 2022 at 6:30 p.m.

Present:

Mayor: Bryan Matheson
Councillors: Verne Barber, Jenelle Brennan, Ashlee Longmoore, Rhonda Phillips, Jim Rawlings, Byron Tumbach
Chief Administrative Officer: Monica M. Merkosky
Assistant Administrator: Jacqueline Chouinard
Director of Finance: Ryan Haresign (Left at 7:32 p.m.)
Public Works Superintendent: Jeff Carey (Left at 6:35 p.m.)

Absent:

Director of Planning and Development: Aimee Bryck

Resolution No. **Additions to Agenda (subject to majority vote of council)**
2022-056 **Moved by:** Councillor Brennan
 Seconded by: Councillor Barber

"That we add the following item to the agenda:
Unfinished Business - Municipal Finance Corporation."

CARRIED

Resolution No. **Approval of Agenda**
2022-057 **Moved by:** Councillor Phillips
 Seconded by: Councillor Tumbach

"That we adopt the agenda as amended."

CARRIED

Declaration of Conflict of Interest - None

Resolution No. **Public Works Reports**
2022-058 **Moved by:** Councillor Longmoore
 Seconded by: Councillor Tumbach

"That the Utilities and Public Works Report be accepted as presented by the Superintendent."

CARRIED

Public Works Superintendent Jeff Carey left at 6:35 p.m. for the remainder of the meeting.

Financial Reports

Resolution No. **Insurance Deductible Update**
2022-059 **Moved by:** Councillor Tumbach
 Seconded by: Councillor Barber

"That we increase of current insurance deductible from \$2,500 on the Town of Lumsden's property insurance policy to a deductible of \$25,000 for all properties except the Wastewater Treatment Plant which will be a \$50,000 deductible."

CARRIED

Account for Approval

Resolution No. **List of Accounts - February 22, 2022**
2022-060 **Moved by:** Councillor Rawlings
Seconded by: Councillor Longmoore
"That the list of accounts attached as Schedule "A" is approved for payment." **CARRIED**

Planning and Development Applications and Reports

Resolution No. **Planning and Development Update**
2022-061 **Moved by:** Councillor Phillips
Seconded by: Councillor Tumbach
"That the Planning and Economic Development Meeting Report be accepted as presented by Councillor Phillips." **CARRIED**

Adoption of Minutes

Resolution No. **February 8, 2022 - Regular Council Meeting**
2022-062 **Moved by:** Councillor Barber
Seconded by: Councillor Longmoore
"That the minutes of the February 8, 2022 - Regular Council Meeting be approved, as circulated." **CARRIED**

Resolution No. **February 15, 2022 - Group I Committee Meeting**
2022-063 **Moved by:** Councillor Tumbach
Seconded by: Councillor Brennan
"That the minutes of the February 15, 2022 - Group I Committee Meeting be approved, as circulated." **CARRIED**

Resolution No. **February 16, 2022 - Group II Committee Meeting**
2022-064 **Moved by:** Councillor Longmoore
Seconded by: Councillor Phillips
"That the minutes of the February 16, 2022 - Group II Committee Meeting be approved, as circulated." **CARRIED**

Committee Reports

Resolution No. **Group I Committee Meeting - February 15, 2022**
2022-065 **Moved by:** Councillor Longmoore
Seconded by: Councillor Brennan
"That the Group I Committee Meeting Report be accepted as presented by Councillor Tumbach." **CARRIED**

Resolution No. **Aquatic Facility Research Committee - Town Representatives**
2022-066 **Moved by:** Councillor Tumbach
Seconded by: Councillor Rawlings
"That we accept the recommendation of the Group I Committee to appoint Councillor Jenelle Brennan and Community Coordinator Chris Exner to represent the Town of Lumsden on the Aquatic Facility Research Committee." **CARRIED**

Resolution No. **Group II Committee Meeting - February 16, 2022**
2022-067 **Moved by:** Councillor Barber
Seconded by: Councillor Phillips
"That the Group II Committee Meeting Report be accepted as presented by Councillor Barber." **CARRIED**

Resolution No. **Dodd's Subdivision - Regional Water Operator Agreement**
2022-068 **Moved by:** Councillor Phillips
Seconded by: Councillor Tumbach
"That we accept the recommendation of the Group II Committee and terminate our Regional Water Operator Agreement by providing 60 days written notice (as per section 10.1 of the 2008 Agreement) to 607205 Saskatchewan Ltd. (Dodd's Subdivision - Water Users Association)." **CARRIED**



Resolution No. **2022 Utility Rates**
2022-069 **Moved by:** Councillor Phillips
Seconded by: Councillor Barber

"That we accept the recommendation of the Group II Committee and adjust utility rates as follows, effective January 1, 2022, noting that the Town is now operating multiple new pieces of infrastructure expected to increase operating expenses by \$155,966:
Water Rates - Increase 5% = \$31,266
Sewer Rates - Increase 10% = \$39,884
Subsidize the Utility Budget with \$84,816 of the 2021 Utility Department Surplus." **CARRIED**

Resolution No. **Closed Session**
2022-070 **Moved by:** Councillor Longmoore
Seconded by: Councillor Tumbach

"That we move into Closed Session at 7:21 p.m. for the purpose of discussing strategic planning as allowed pursuant to Section 120 of *The Municipalities Act*, with staff to be included in the session." **CARRIED**

At 7:30 p.m., Council left the Closed Session and returned to the open meeting.

Resolution No. **Stantec - Change Order #07**
2022-071 **Moved by:** Councillor Phillips
Seconded by: Councillor Barber

"That we accept the recommendation of the Group II Committee that Administration meet with our legal representatives to discuss Stantec's Professional Services Change Order #07 (\$415,000) related to the Wastewater Treatment Plant." **CARRIED**

Director of Finance Ryan Haresign left at 7:32 p.m. for the remainder of the meeting.

Resolution No. **Communications**
2022-072 **Moved by:** Councillor Phillips
Seconded by: Councillor Brennan

"That the following communications and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:
a. Town of Lumsden to R.M. of Lumsden No. 189
b. Lumsden and District Heritage Home Board Meeting Minutes - December 13, 2021
c. Lumsden RCMP - New Detachment Commander & Community Policing Report
d. SAMA - Reinspection and 2022 Municipal Requisition
e. Johnson Shoyama - Training & Professional Development Opportunities
f. Miscellaneous." **CARRIED**

Reports of Administration

Resolution No. **Council Update**
2022-073 **Moved by:** Councillor Longmoore
Seconded by: Councillor Rawlings

"That the verbal report of the Chief Administrative Officer be accepted as presented." **CARRIED**

Unfinished Business

Resolution No. **Call2Recycle Program - Recycling Smaller Batteries**
2022-074 **Moved by:** Councillor Phillips
Seconded by: Councillor Brennan

"That we purchase one recycling container to collect small batteries and that the container be placed in the foyer of the Lumsden Municipal Office for public use." **CARRIED**

Resolution No. **Municipal Finance Corporation - 2022 Paving Project**
2022-075 **Moved by:** Councillor Rawlings
Seconded by: Councillor Barber

"That we agree to sell a 4-year annuity debenture, in the amount of \$1,000,000 to the Municipal Financing Corporation of Saskatchewan (MFC) and further that the required bylaw be presented at our next meeting." **CARRIED**



New Business

Resolution No. **COVID-19 Vaccination Administrative Policy**
2022-076 **Moved by:** Councillor Rawlings
Seconded by: Councillor Tumbach
"That we rescind the COVID-19 Vaccination Administrative Policy as all public health orders were lifted by the province on February 28, 2022." **CARRIED**

Resolution No. **Professional Services Agreement - Investing in Canada Infrastructure Program (ICIP)**
2022-077 **Moved by:** Councillor Barber
Seconded by: Councillor Brennan
"That we enter into agreement with Associated Environmental in the amount of \$2,500 to assist with an Investing in Canada Infrastructure Program (ICIP) grant application related to landfill decommissioning expenses." **CARRIED**

Bylaws

Resolution No. **Bylaw 2022-02 - Sewer Use Bylaw**
2022-078 **Moved by:** Councillor Phillips
Seconded by: Councillor Longmoore
"That Bylaw No. 2022-02, being a bylaw to regulate the use of the municipality's sanitary sewer, be read a first time." **CARRIED**

Resolution No. **Bylaw 2022-03 - Utility Rates Bylaw**
2022-079 **Moved by:** Councillor Rawlings
Seconded by: Councillor Brennan
"That Bylaw No. 2022-03, being a bylaw to establish 2022 utility rates, be read a first time." **CARRIED**

Resolution No. **Bylaw 2022-03 - Utility Rates Bylaw**
2022-080 **Moved by:** Councillor Longmoore
Seconded by: Councillor Phillips
"That Bylaw No. 2022-03, being a bylaw to establish 2022 utility rates, be read a second time." **CARRIED**

The meeting was recessed for a brief break from 8:25 p.m. to 8:28 p.m.

Resolution No. **Bylaw 2022-03 - Utility Rates Bylaw**
2022-081 **Moved by:** Councillor Phillips
Seconded by: Councillor Brennan
"That Bylaw No. 2022-03, being a bylaw to establish 2022 utility rates, be given 3 readings at this meeting." **CARRIED UNANIMOUSLY**

Resolution No. **Bylaw 2022-03 - Utility Rates Bylaw**
2022-082 **Moved by:** Councillor Brennan
Seconded by: Councillor Rawlings
"That Bylaw No. 2022-03, being a bylaw to establish 2022 utility rates, be read a third time, adopted, signed, and sealed." **CARRIED**

Resolution No. **Bylaw 2022-04 - Plastic Checkout Bag Ban Bylaw**
2022-083 **Moved by:** Councillor Longmoore
Seconded by: Councillor Phillips
"That Bylaw No. 2022-04, being a bylaw to prohibit the distribution of plastic checkout bags in the Town of Lumsden, be read a first time." **CARRIED**

Resolution No. **Closed Session**
2022-084 **Moved by:** Councillor Brennan
Seconded by: Councillor Rawlings
"That we move into Closed Session at 8:36 p.m. for the purpose of discussing strategic planning as allowed pursuant to Section 120 of *The Municipalities Act*, with staff to be included in the session." **CARRIED**

At 8:47 p.m., Council left the Closed Session and returned to the open meeting.



Resolution No. Adjournment

2022-085

Moved by: Councillor Rawlings

"That we adjourn the meeting at 8:48 p.m.."

CARRIED



Mayor



Chief Administrative Officer