



THE TOWN OF  
**L U M S D E N**

**Town of Lumsden**  
**Meeting Minutes**  
**Regular Council Meeting May 11, 2021 - 6:30 PM**

**Call to Order**

The Lumsden Town Council convened their Regular Meeting via electronic means (Zoom) on Tuesday, May 11, 2021 at 6:32 p.m., with Mayor Bryan Matheson presiding.

**Present:**

Mayor: Bryan Matheson

Councillors: Verne Barber, Jenelle Brennan, Ashlee Longmoore, Rhonda Phillips, Jim Rawlings, Byron Tumbach

Chief Administrative Officer: Monica M. Merkosky

Assistant Administrator: Krystal Strong

Director of Finance: Ryan Haresign

Director of Planning and Development: Aimee Bryck

Public Works Superintendent: Jeff Carey

**Resolution No.    Additions to Agenda**

2021-157

**Moved by:** Councillor Phillips

**Seconded by:** Councillor Longmoore

"That we add the following item to the agenda:

20.2 - Temporary Receptionist"

**CARRIED**

**Resolution No.    Approval of Agenda**

2021-158

**Moved by:** Councillor Tumbach

**Seconded by:** Councillor Barber

"That we adopt the agenda as amended."

**CARRIED**

**Declaration of Conflict of Interest**

Councillor Brennan declared a conflict on interest with regard to the List of Accounts - Schedule 'C'.

**Public Works Reports**

**Resolution No.    Accept Public Works Report**

2021-159

**Moved by:** Councillor Brennan

**Seconded by:** Councillor Rawlings

"That the Utilities and Public Works report be accepted as presented by the Superintendent."

**CARRIED**

**Public Works Superintendent, Jeff Carey, left the meeting at 6:55 pm.**

**Financial Reports**

**Resolution No.    Bank Reconciliation - March 2021**

2021-160

**Moved by:** Councillor Tumbach

**Seconded by:** Councillor Phillips

"That we accept the Bank Reconciliation for the period ending March 2021, as presented."

**CARRIED**

**Resolution No.    Financial Report - February & March 2021**

2021-161

**Moved by:** Councillor Tumbach

**Seconded by:** Councillor Longmoore

"That the Financial Reports for February and March 2021 be accepted as presented." **CARRIED**

- Resolution No.** **Vacation Pay Out**  
2021-162 **Moved by:** Councillor Barber  
**Seconded by:** Councillor Rawlings
- "That we pay out 2020 employee vacation balances as per Schedule 'A'." **CARRIED**
- Account for Approval**
- Resolution No.** **List of Accounts - May 11, 2021**  
2021-163 **Moved by:** Councillor Phillips  
**Seconded by:** Councillor Brennan
- "That the list of accounts attached as Schedule 'B' is approved for payment." **CARRIED**
- Conflict Declared**
- Councillor Jenelle Brennan declared a conflict of interest with respect to a payment to her husband's business. Councillor Brennan abstained from discussion and voting on the matter and left the meeting at 7:04 pm.*
- Resolution No.** **List of Accounts #2 - May 11, 2021**  
2021-164 **Moved by:** Councillor Barber  
**Seconded by:** Councillor Longmoore
- "That the list of accounts attached as Schedule 'C' is approved for payment." **CARRIED**
- Conflict Declared - Return to Meeting**
- At the conclusion of voting on the matter, Councillor Brennan returned to the council chambers at 7:06 pm*
- Planning and Development Applications and Reports**
- Resolution No.** **Development Application #2021-008 (Discretionary Use) TM'z Veterinary Clinic**  
2021-165 **Moved by:** Councillor Rawlings  
**Seconded by:** Councillor Barber
- "That we approve Development Permit Application #2021-008 for a large accessory building as an expansion of the existing animal hospital, subject to:
1. The site being filled and compacted to the Safe Building Elevation of 498.79 metres.
  2. Obtaining a development permit from the Town for the fill, compaction and grading of the site.
  3. Any trucks hauling in fill beyond the 10,000 kg weight limit of 7th Avenue shall apply to the Town for overweight permits.
  4. Entering into a Road Warranty Agreement with the Town.
  5. Making an application for an additional access approach.
  6. Obtaining a building permit for the large accessory building in accordance with the site plan submitted with the application.
  7. The large accessory building shall have an appearance similar to the form, materials and features of the primary building.
  8. Any outdoor lighting associated with the accessory building shall be located and arranged so that no direct rays of light are pointed at nearby properties.
  9. Any building or structure used for the temporary habitation or shelter of animals shall be located a minimum distance of 76 metres from an occupied dwelling situated on an adjoining site.
  10. Livestock and other animals may be temporarily kept on-site while being treated.
  11. Surface water shall be properly managed and any wells on the land and groundwater must be protected by ensuring there is no runoff or impact to adjacent land uses.
  12. All waste material must be contained on the site and disposed of at regular intervals.
  13. Establishing a fence along the rear property line between Parcel K and the dike." **CARRIED**
- Resolution No.** **Planning & Development Council Update**  
2021-166 **Moved by:** Councillor Phillips  
**Seconded by:** Councillor Barber
- "That the Planning & Development report be accepted as presented." **CARRIED**
- Delegations**
- Resolution No.** **7:32-7:52 pm - Sgt. Chat Clark, RCMP - Annual Community Consultation**  
2021-167 **Moved by:** Councillor Barber  
**Seconded by:** Councillor Longmoore
- "That we accept Sgt. Chad Clark, Officer in Charge of the Lumsden RCMP Detachment, to the meeting to discuss the Annual Community Consultation." **CARRIED**

  
mmyy

Adoption of Minutes

**Resolution No.** April 20, 2021 - Regular Council Meeting  
2021-168 **Moved by:** Councillor Rawlings  
**Seconded by:** Councillor Brennan

"That the minutes of the April 20, 2021 Regular Council Meeting be approved, as circulated."

**CARRIED**

**Resolution No.** April 21, 2021 - Special Budget Meeting  
2021-169 **Moved by:** Councillor Barber  
**Seconded by:** Councillor Tumbach

"That the minutes of the April 21, 2021 Special Budget Meeting be approved, as circulated."

**CARRIED**

Committee Reports

**Resolution No.** Lumsden & District Heritage Home  
2021-170 **Moved by:** Councillor Tumbach  
**Seconded by:** Councillor Rawlings

"That the Lumsden & District Heritage Home report written by Representative, Caroline Hoffart, be accepted as presented by Councillor Byron Tumbach."

**CARRIED**

**Resolution No.** Communications  
2021-171 **Moved by:** Councillor Longmoore  
**Seconded by:** Councillor Brennan

"That the following communications and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:

- a. Lumsden & District Heritage Home - Minutes of March 22, 2021 Meeting
- b. Lumsden & District Arts Council - Minutes of April 5, 2021 Meeting
- c. Lumsden & District Arts Council - Minutes of April 17, 2021 AGM
- d. Lumsden & District Arts Council - Minutes of May 3, 2021 Meeting
- e. Lumsden & District Heritage Home - May 2021 Newsletter
- f. Saskatchewan Housing Corporation - Nominating Committee Handbook
- g. Sask. Association of Rural Municipalities - Membership vote for SUMA name change
- h. SaskEnergy - Landowner/Occupant Awareness, Safety & Damage Prevention
- i. Water Security Agency - Temporary Environmental Project Officer Rod Broughton
- j. Solarcor Energy Inc. - FCM Funding Opportunity
- k. Lumsden Library - Minutes of December 14, 2020 Meeting
- l. Southeast Regional Library - Financial Statement December 31, 2021
- m. Southeast Regional Library - Annual Report 2020
- n. Miscellaneous."

**CARRIED**

Reports of Administration

**Resolution No.** Council Update  
2021-172 **Moved by:** Councillor Phillips  
**Seconded by:** Councillor Rawlings

"That the report of the Chief Administrative Officer be accepted as presented."

**CARRIED**

Director of Finance, Ryan Haresign, rejoined the meeting at 8:54 pm.

Unfinished Business

**Resolution No.** Adopt 2021 Budget  
2021-173 **Moved by:** Councillor Tumbach  
**Seconded by:** Councillor Phillips

"That we adopt the 2021 budget, as per Schedule 'D', as follows:

- a uniform mill rate of 7.502 mills;
- a commercial mill rate factor of 1.4;
- the Utilities Department 5-year Capital Plan is excluded at this time and referred to Group II for further discussion; and
- that a property taxation bylaw be presented at our next meeting."

**CARRIED**

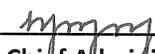
Director of Finance, Ryan Haresign, left the meeting at 10:14 pm.



**New Business**

- Resolution No.** **RiverPark Centre & Campground Cleaning and Custodial Services Agreement**  
2021-174 **Moved by:** Councillor Tumbach  
**Seconded by:** Councillor Brennan
- "That we agree with the recommendation of the Community Coordinator, Chris Exner, and contract Randy Bogdan to provide Custodial and Cleaning Services for the Riverpark Centre and Campground for the 2021 season as per Schedule 'E'." **CARRIED**
- Resolution No.** **S. Croft - Letter regarding "Ricocheting Bullet near Lumsden Tracks"**  
2021-175 **Moved by:** Councillor Tumbach  
**Seconded by:** Councillor Barber
- "That we receive the letter from Steve Croft regarding the use of firearms in the RM of Lumsden." **CARRIED**
- Assistant Administrator, Krystal Strong, left the meeting at 10:19 pm.**
- Resolution No.** **Closed Session**  
2021-176 **Moved by:** Councillor Rawlings  
**Seconded by:** Councillor Phillips
- "That we move into Closed Session at 10:19 pm for the purpose of discussing employee-related matters as allowed pursuant to Section 120 of *The Municipalities Act* (LAFOIP S. 16(1)(b)), with staff to be excluded in the session, with the exception of the CAO." **CARRIED**
- Resolution No.** **Rise from Closed Session**  
2021-177 **Moved by:** Councillor Longmoore  
**Seconded by:** Councillor Phillips
- "That we rise from Closed Session and return to the open meeting at 10:34 pm." **CARRIED**
- Resolution No.** **Temporary Receptionist**  
2021-178 **Moved by:** Councillor Brennan  
**Seconded by:** Councillor Barber
- "That we acknowledge the Chief Administrative Officer's hiring of Denine Neufeld as a full-time Office Services Clerk - Reception for an approximate 15-month term, effective May 17, 2021, with a probationary period of 13 weeks; and That we approve a wage at Step 11 of the 2021 Joint Administration Office Services Clerk - Receptionist Salary Grid, being \$24.93/hour." **CARRIED**
- Resolution No.** **Adjournment**  
2021-179 **Moved by:** Councillor Barber
- "That we adjourn the meeting at 10:36 pm." **CARRIED**

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Chief Administrative Officer