



THE TOWN OF  
**L U M S D E N**

**Town of Lumsden**

**Meeting Minutes**

**Regular Council Meeting September 24, 2019 - 06:30 PM**

**Call to Order**

The Lumsden Town Council convened their regular meeting in the Council Chambers of the Town Office on Tuesday, September 24, 2019 at 6:30 p.m., with Mayor Bryan Matheson presiding.

**Present:**

Mayor: Bryan Matheson  
Councillors: Verne Barber, Dave Cameron, Jane Cogger, Rhonda Phillips, Byron Tumbach  
Chief Administrative Officer: Monica M. Merkosky  
Acting Assistant Administrator: Chris Lamontagne  
Finance Officer: Greg Brkich  
Director of Planning and Development: Luke Grazier (Left at 7:16 pm)  
Public Works Superintendent: Jeff Carey (Left at 6:40 pm)

**Absent:**

Councillor: Wes Holobetz

**Resolution No.**  
2019-321

**Approval of Agenda**

**Moved by:** Councillor Tumbach  
**Seconded by:** Councillor Phillips

"That we adopt the agenda as presented."

**CARRIED**

**Resolution No.**  
2019-322

**Public Works Reports**

**Moved by:** Councillor Barber  
**Seconded by:** Councillor Cogger

"That the Utilities and Public Works report be accepted as presented."

**CARRIED**

**Account for Approval**

**Resolution No.**  
2019-323

**List of Accounts - September 24, 2019**

**Moved by:** Councillor Cogger  
**Seconded by:** Councillor Cameron

"That the list of accounts attached as "Schedule A" hereto and forming a part of these minutes is hereby approved for payment by the Mayor and the Chief Administrative Officer."

**CARRIED**

**Planning and Development Applications and Reports**

**Resolution No.**  
2019-324

**Proposed 8th Avenue Bareland Condominium Development - Serviceability Study**

**Moved by:** Councillor Tumbach  
**Seconded by:** Councillor Cameron

"That we authorize administration to contract the services of Crosby Hanna & Associates to draft a Servicing Agreement for the proposed 8th Avenue Condominium development; and, that all costs associated with the drafting of the Servicing Agreement will be the responsibility of the developer/applicant, pursuant to 3.13(2)(c)(i) of the Zoning Bylaw."

**CARRIED**

**Resolution No.**  
2019-325

**Planning & Development Report**

**Moved by:** Councillor Cameron  
**Seconded by:** Councillor Barber

"That the Planning and Development report be accepted as presented by the Director."

**CARRIED**

**Adoption of Minutes**

- Resolution No.**                    **September 5, 2019 - Group I Committee Meeting**  
2019-326                            **Moved by:** Councillor Tumbach  
   **Seconded by:** Councillor Cameron
- "That the minutes of the September 5, 2019 Group I Committee meeting be approved, as circulated." **CARRIED**
- Resolution No.**                    **September 5, 2019 - Group II Committee Meeting**  
2019-327                            **Moved by:** Councillor Tumbach  
   **Seconded by:** Councillor Cameron
- "That the minutes of the September 5, 2019 Group II Committee meeting be approved, as circulated." **CARRIED**
- Resolution No.**                    **September 10, 2019 - Regular Council Meeting**  
2019-328                            **Moved by:** Councillor Cogger  
   **Seconded by:** Councillor Phillips
- "That the minutes September 10, 2019 Regular Council meeting be approved, as circulated." **CARRIED**
- Resolution No.**                    **September 10, 2019 - Public Hearing - Bylaw No. 04-2019 - Amend Zoning Bylaw No. 15-2002**  
2019-329                            **Moved by:** Councillor Tumbach  
   **Seconded by:** Councillor Cameron
- "That the minutes of the September 10, 2019 Public Hearing Bylaw No. 04-2019 - Amend Zoning Bylaw No. 15-2002 be approved, as circulated." **CARRIED**

**Committee Reports**

**Group I Committee Meeting - September 5, 2019**

- Resolution No.**                    **Security System**  
2019-330                            **Moved by:** Councillor Cameron  
   **Seconded by:** Councillor Tumbach
- "That we agree with the recommendation of the Group I Committee and authorize administration to obtain quotes regarding security system installations at Centennial Hall and RiverPark Centre." **CARRIED**
- Resolution No.**                    **Surveillance Cameras**  
2019-331                            **Moved by:** Councillor Tumbach  
   **Seconded by:** Councillor Cameron
- "That we agree with the recommendation of the Group I Committee and authorize administration to prepare a detailed budget submission to install and operate surveillance cameras at four (4) vehicular ingress/egress locations for consideration during the 2020 budget discussions." **CARRIED**
- Resolution No.**                    **Software Conversion Funding**  
2019-332                            **Moved by:** Councillor Phillips  
   **Seconded by:** Councillor Barber
- "That we agree with the recommendation of the Group I Committee to amend the 2019 Budget to use a portion of the General Governmental Reserve to cover the cost of converting our municipal software to MuniSoft (\$32,538) and payroll system to Clarity Payroll (\$8,933)." **CARRIED**

**Group II Committee Meeting - September 5, 2019**

- Resolution No.**                    **RiverPark Maintenance**  
2019-333                            **Moved by:** Councillor Phillips  
   **Seconded by:** Councillor Cogger
- "That we agree with the recommendation of the Group II Committee and authorize administration to work with the Community Coordinator and Public Works Superintendent to restructure RiverPark duties and reporting." **CARRIED**

- Resolution No.**                    **Communications**  
2019-334                            **Moved by:** Councillor Cameron  
   **Seconded by:** Councillor Cogger
- "That the following communications and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly: 

- a. At-Grade Rail Crossing Safety Assessments and Supporting Services
- b. Miscellaneous."

**CARRIED**

**Reports of Administration**

**Resolution No.**  
2019-335

**List of Lands in Arrears (Do Not Exceed 50% of 2018 Levy)**

**Moved by:** Councillor Tumbach

**Seconded by:** Councillor Phillips

"That, pursuant to Subsection 3(3) of the *Tax Enforcement Act*, we authorize the Treasurer to exclude properties with arrears that do not exceed one half of the immediately preceding year's tax levy, from the List of Land in Arrears to be published."

**CARRIED**

**Resolution No.**  
2019-336

**List of Lands in Arrears**

**Moved by:** Councillor Cameron

**Seconded by:** Councillor Tumbach

"That the Treasurer is authorized to proceed under Sections 3 and 4 of the *Tax Enforcement Act* to advertise the List of Lands in Arrears, as attached hereto and forming a part of these minutes as per Schedule B."

**CARRIED**

**Resolution No.**  
2019-337

**Greg Brkich Employment Extension**

**Moved by:** Councillor Tumbach

**Seconded by:** Councillor Barber

"That we authorize administration to extend the employment of Greg Brkich to assist with the conversion to MuniSoft software."

**CARRIED**

**Resolution No.**  
2019-338

**Council Update**

**Moved by:** Councillor Cameron

**Seconded by:** Councillor Phillips

"That the report of the Chief Administrative Officer be accepted as presented."

**CARRIED**

**New Business**

**Resolution No.**  
2019-339

**Royal Canadian Legion - Wreath Purchase & Ceremony Invitation**

**Moved by:** Councillor Barber

**Seconded by:** Councillor Cogger

"That we authorize the purchase of a wreath from the Royal Canadian Legion - Lumsden Branch, for display at the annual Remembrance Day ceremony, at a cost of \$50.00; and, that we authorize a Council member in attendance to lay the wreath at the Remembrance Day ceremony."

**CARRIED**

**Bylaws**

**Resolution No.**  
2019-340

**Bylaw No. 14-2019 - Establish Various Fees Related to Recreation Facilities and Programs - 1st Reading**

**Moved by:** Councillor Phillips

**Seconded by:** Councillor Cameron

"That Bylaw No. 14-2019, being a bylaw to Establish Various Fees Related to Recreation Facilities and Programs be read a first time."

**CARRIED**

**Resolution No.**  
2019-341

**Bylaw No. 17-2019 - Private Well - 2nd Reading**

**Moved by:** Councillor Barber

**Seconded by:** Councillor Tumbach

"That Bylaw No. 17-2019, being a bylaw to regulate the usage of private wells for domestic watering purposes, be read a second time."

**CARRIED**

**Resolution No.**  
2019-342

**Bylaw No. 17-2019 - Private Well - 3rd Reading**

**Moved by:** Councillor Phillips

**Seconded by:** Councillor Cogger

"That Bylaw No. 17-2019, being a bylaw to regulate the usage of private water wells for domestic watering purposes, be read a third time, adopted, signed and sealed."

**CARRIED**

**Resolution No.**  
2019-343

**Bylaw No. 18-2019 - Regulate and Control the Lumsden Cemetery in The Town of Lumsden - 1st Reading**

**Moved by:** Councillor Cameron

**Seconded by:** Councillor Tumbach

"That Bylaw No. 18-2019, being a bylaw to Regulate and Control the Lumsden Cemetery in the Town of Lumsden, be read a first time."

**CARRIED**



**Resolution No.**  
2019-344

**Bylaw No. 19-2019 - Zoning Bylaw Amendment - 1st Reading**

**Moved by:** Councillor Tumbach  
**Seconded by:** Councillor Cameron

"That Bylaw No. 19-2019, being a bylaw to amend Bylaw No. 15-2002, be read a first time."

**CARRIED**

**Resolution No.**  
2019-345

**Public Hearing Date - Bylaw No. 19-2019 - Amend Zoning Bylaw No. 15-2002**

**Moved by:** Councillor Barber  
**Seconded by:** Councillor Tumbach

"That we agree to hold a Public Hearing on October 22, 2019 at 7:30 p.m. for Bylaw No. 19-2019."

**CARRIED**

**Resolution No.**  
2019-346

**Adjournment**

**Moved by:** Councillor Barber  
**Seconded by:** Councillor Tumbach

"That we adjourn the meeting at 8:49 p.m."

**CARRIED**

  
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Mayor

  
\_\_\_\_\_  
Chief Administrative Officer