



THE TOWN OF
L U M S D E N

Town of Lumsden
Meeting Minutes
Regular Council Meeting September 10, 2019 - 06:30 PM

Call to Order

The Lumsden Town Council convened their regular meeting in the Council Chambers of the Town Office on Tuesday, September 10, 2019 at 6:30 p.m., with Mayor Bryan Matheson presiding.

Present:

Mayor: Bryan Matheson
Councillors: Verne Barber, Dave Cameron, Jane Cogger, Wes Holobetz, Rhonda Phillips, Byron Tumbach
Chief Administrative Officer: Monica M. Merkosky
Acting Assistant Administrator: Chris Lamontagne
Director of Finance: Ryan Haresign
Finance Officer: Greg Brkich
Director of Planning and Development: Luke Grazier (arrived at 7:23 pm; left at 8:17 pm)
Public Works Superintendent: Jeff Carey (Left at 6:37 pm)

Resolution No.
2019-290

Additions to Agenda (subject to majority vote of council)

Moved by: Councillor Phillips
Seconded by: Councillor Holobetz

"That we agree to add the following items to the agenda under Accounts for Approval:
- List of Accounts - Schedule C."

CARRIED

Resolution No.
2019-291

Approval of Agenda

Moved by: Councillor Cameron
Seconded by: Councillor Cogger

"That we adopt the agenda as amended."

CARRIED

Public Works Reports

Resolution No.
2019-292

Public Works Report

Moved by: Councillor Tumbach
Seconded by: Councillor Phillips

"That the Utilities and Public Works report be accepted as presented by the Superintendent."

CARRIED

Resolution No.
2019-293

2019 SWWA Conference

Moved by: Councillor Phillips
Seconded by: Councillor Barber

"That we authorize four (4) Public Works staff to attend the 2019 SWWA Conference in Saskatoon from November 6-8, 2019 with all expenses to be reimbursed by the municipality."

CARRIED

Financial Reports

Resolution No.
2019-294

Monthly Financial Report and Bank Reconciliation - July 31, 2019

Moved by: Councillor Tumbach
Seconded by: Councillor Barber

"That we accept the Bank Reconciliation and Monthly Financial Report for the period ending July 31, 2019, as presented."

CARRIED

Account for Approval

Resolution No.
2019-295

List of Accounts - September 10, 2019

Moved by: Councillor Cogger
Seconded by: Councillor Cameron

"That the list of accounts attached as "Schedule A" hereto and forming a part of these minutes is hereby approved for payment by the Mayor and the Chief Administrative Officer."
CARRIED

Resolution No.
2019-296

Addition to Agenda - List of Accounts - September 10, 2019

Moved by: Councillor Cogger
Seconded by: Councillor Tumbach

"That the list of accounts attached as "Schedule C" hereto and forming a part of these minutes is hereby approved for payment by the Mayor and the Chief Administrative Officer."
CARRIED

Adoption of Minutes

Resolution No.
2019-297

August 13, 2019 - Regular Meeting Minutes

Moved by: Councillor Cameron
Seconded by: Councillor Cogger

"That the minutes of the August 13, 2019 regular meeting be approved as amended."
CARRIED

Resolution No.
2019-298

August 26, 2019 - Joint Administration Committee Meeting

Moved by: Councillor Barber
Seconded by: Councillor Holobetz

"That the minutes of the August 26, 2019 Joint Administration Committee meeting be approved, as circulated."
CARRIED

Committee Reports

Joint Administration Committee Meeting Report - August 26, 2019

Resolution No.
2019-299

Requests to Financially Support Staff Training

Moved by: Councillor Holobetz
Seconded by: Councillor Barber

"That we agree with the Joint Administration Committee and authorize that the Chief Administrative Officer (CAO) may approve requests from Joint Administration staff for financial support for training opportunities within the confines of the annual operating budget."
CARRIED

Resolution No.
2019-300

Title Change - Finance Officer

Moved by: Councillor Holobetz
Seconded by: Councillor Tumbach

"That we agree with the Joint Administration Committee and agree to change the position title of Finance Officer to Director of Finance, effective immediately."
CARRIED

Resolution No.
2019-301

Amend 'Temporary Office Services Clerk - Reception' to Permanent Status

Moved by: Councillor Holobetz
Seconded by: Councillor Cogger

"That we agree with the Joint Administration Committee and agree to amend Kaylee Grainger's position of "Temporary" Office Services Clerk - Reception to "Permanent" status, effective immediately."
CARRIED

Resolution No.
2019-302

Software Conversion - Municipal Programs

Moved by: Councillor Holobetz
Seconded by: Councillor Phillips

"That we agree with the Joint Administration Committee and authorize administration to convert its municipal and payroll software at the following costs:

Software	Town of Lumsden	RM of Lumsden No. 189
MuniSoft	\$32,538	\$24,442
Clarity Payroll	\$8,933	\$8,933."

CARRIED

Delegations

7:00 pm - Trisha Carnduff - Canyon Creek Speed Limit

Delegate Trisha Carnduff approached Council regarding speed and traffic concerns on Qu'Appelle Drive West. Trisha proposed several suggestions that may assist in the prevention of speeding and traffic concerns on Qu'Appelle Drive West.

Committee Reports - Continued

Group I Committee Meeting Report - September 5th

Councillor Tumbach provided a verbal report summarizing the Group 1 Committee Meeting held on September 5, 2019.

Public Hearings

Resolution No.
2019-303

Recess Meeting for Public Hearing
Moved by: Councillor Cameron
Seconded by: Councillor Holobetz

"That we agree to recess the meeting at 7:30 p.m. for the purpose of holding a Public Hearing for Bylaw No. 04-2019 - Amend Zoning Bylaw 15-2002."

CARRIED

Resolution No.
2019-304

Reconvene Meeting
Moved by: Councillor Holobetz
Seconded by: Councillor Cameron

"That we agree to reconvene the meeting at 7:37 pm."

CARRIED

Committee Reports - Continued

Group II Committee Meeting Report - September 5th

Councillor Barber provided a verbal report summarizing the Group II Committee Meeting on September 5, 2019.

Resolution No.
2019-305

2019 SPWA Fall Workshop - Winter Maintenance Operator Certificate
Moved by: Councillor Phillips
Seconded by: Councillor Holobetz

"That we agree with the recommendation of the Group II Committee and authorize two (2) Public Works Staff to attend the 2019 SPWA Fall Workshop - APWA Winter Maintenance Supervisor Operator Certificate on Thursday, September 19, 2019 in Saskatoon with all expenses to be paid by the municipality."

CARRIED

Planning and Development Applications and Reports

Resolution No.
2019-306

Planning and Development Report
Moved by: Councillor Cameron
Seconded by: Councillor Cogger

"That Director of Planning and Development, Luke Grazier's report be accepted as presented."

CARRIED

Resolution No.
2019-307

Communications
Moved by: Councillor Tumbach
Seconded by: Councillor Cogger

"That the following communications and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:
a. RM of Lumsden No. 189 - Skaf Development Application
b. Lumsden and District Heritage Home - June 24, 2019
c. Moonlight Movies Drive-In Theater - Allegations
d. Wastewater Treatment Plant - Record of Expenditures and Grant Reimbursements - August 28, 2019
e. South Shore First Responders Board Meeting - July 10, 2019
f. SUMA - 2019 Regional Meeting - October 1, 2019
g. TransCanada Trail - Annual Report
h. SAMA - Certificate of Confirmation - August 22, 2019
i. Grid # 641 - Speed Concern - K. Cook
j. Miscellaneous."

CARRIED



Reports of Administration

Resolution No.
2019-308

2019 Remuneration - Swim Instructors and Summer Students

Moved by: Councillor Holobetz

Seconded by: Councillor Phillips

"That we authorize the payment for the 2019 remuneration for swim instructors and summer students as listed on "Schedule B" attached hereto and forming part of these minutes."

CARRIED

Resolution No.
2019-309

Council Update

Moved by: Councillor Tumbach

Seconded by: Councillor Phillips

"That the report of the Chief Administrative Officer be accepted as presented."

CARRIED

Resolution No.
2019-310

Tax Enforcement - 6 Month Notice

Moved by: Councillor Cameron

Seconded by: Councillor Tumbach

"That we agree to authorize the Treasurer to begin proceedings to acquire the following titles:

404022200-010 Lot 7, Block A, Plan CZ2963 Ext . 0

404009250-010 Lot 4, Plan 58764 Ext. 0

And further, that these accounts be forwarded to Taxservice for collection."

CARRIED

New Business

Resolution No.
2019-311

Request to Hay Town Owned Land

Moved by: Councillor Phillips

Seconded by: Councillor Cameron

"That we authorize administration to enter into an agreement allowing Brian Riche to hay land near the lagoon as outlined by the Public Works Superintendent."

CARRIED

Resolution No.
2019-312

Long-Term Borrowing - Solar Projects

Moved by: Councillor Phillips

Seconded by: Councillor Holobetz

"That application be made to the Local Government Committee for permission to borrow the sum of \$1,185,488, in 2019 repayable over a period of 25 years, for the purpose of funding solar installations to offset electrical operating costs in a recycling center, wastewater treatment plant and sewage lift stations;

AND that the amount of the said debt shall be payable in equal monthly or quarterly installments of principal and interest, for loans, beginning October, 2020 and concluding September, 2044; or

AND that the amount of the said debt shall be payable in annual installments of principal and interest for debenture, beginning 2020 and concluding in 2044.

The interest rate is to be approved by the Local Government Committee, Saskatchewan Municipal Board and the borrowing itself may be by debenture, bank loan or bankers' acceptance/interest rate swap."

CARRIED

Bylaws

Resolution No.
2019-313

Bylaw No. 04-2019 - Zoning Bylaw Amendment - 2nd Reading

Moved by: Councillor Tumbach

Seconded by: Councillor Phillips

"That Bylaw No. 04-2019, being a bylaw to amend Bylaw No. 15-2002, be read a second time."

CARRIED

Resolution No.
2019-314

Bylaw No. 04-2019 - Zoning Bylaw Amendment - 3rd Reading

Moved by: Councillor Cogger

Seconded by: Councillor Cameron

"That Bylaw No. 04-2019, being a bylaw to amend Bylaw No. 15-2002, be read a third time, adopted, signed and sealed."

CARRIED



Resolution No.
2019-315

Bylaw No. 05-2019 - Fire Prevention - 2nd Reading

Moved by: Councillor Barber
Seconded by: Councillor Holobetz

"That Bylaw No. 05-2019, being a Fire Prevention Bylaw, be read a second time." **CARRIED**

Resolution No.
2019-316

Bylaw No. 05-2019 - Fire Prevention - 3rd Reading

Moved by: Councillor Tumbach
Seconded by: Councillor Holobetz

"That Bylaw No. 05-2019, being a Fire Prevention Bylaw, be read a third time, adopted, signed and sealed." **CARRIED**

Resolution No.
2019-317

Bylaw No. 16-2019 - Zoning Bylaw Amendment - 1st Reading

Moved by: Councillor Phillips
Seconded by: Councillor Barber

"That Bylaw No. 16-2019, being a bylaw to amend Bylaw No. 15-2002, be read a first time."

CARRIED

Resolution No.
2019-318

Public Hearing Date - Bylaw No. 16-2019 - Amend Zoning Bylaw No. 15-2002

Moved by: Councillor Cameron
Seconded by: Councillor Cogger

"That we agree to hold a Public Hearing on October 8, 2019 at 7:30 PM for Bylaw No. 16-2019."

CARRIED

Resolution No.
2019-319

Bylaw No. 17-2019 - Private Well - 1st Reading

Moved by: Councillor Cogger
Seconded by: Councillor Phillips

"That Bylaw No. 17-2019, being a bylaw to regulate the usage of private water wells for domestic watering purposes, be read a first time."

CARRIED

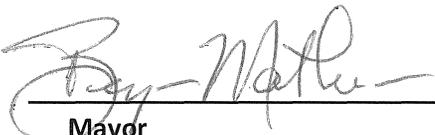
Resolution No.
2019-320

Adjournment

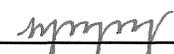
Moved by: Councillor Holobetz

"That we adjourn the meeting at 9:30 p.m."

CARRIED



Mayor



Chief Administrative Officer