



THE TOWN OF
L U M S D E N

Town of Lumsden
Meeting Minutes
Regular Council Meeting August 13, 2019 - 06:30 PM

Call to Order

The Lumsden Town Council convened their regular meeting in the Council Chambers of the Town Office on Tuesday, August 13, 2019 at 6:32 p.m., with Mayor Bryan Matheson presiding.

Present:

Mayor: Bryan Matheson
Councillors: Verne Barber, Dave Cameron, Jane Cogger, Rhonda Phillips, Byron Tumbach
Chief Administrative Officer: Monica M. Merkosky
Communications Clerk: Alyssa Lawford
Finance Officer: Greg Brkich
Director of Planning and Development: Luke Grazier (Left at 7:36 pm)

Absent:

Councillor: Wes Holobetz
Superintendent: Jeff Carey

Resolution No.
2019-266

Approval of Agenda

Moved by: Councillor Tumbach
Seconded by: Councillor Cogger

"That we adopt the agenda as presented."

CARRIED

Declaration of Conflict of Interest

Mayor Bryan Matheson declared a conflict of interest with respect to a payment in the List of Accounts with respect to his daughter's business, Fourth and James Bakery.

Resolution No.
2019-267

Public Works Report - Schandre Estates

Moved by: Councillor Barber
Seconded by: Councillor Tumbach

"That the Utilities and Public Works report be accepted as written."

CARRIED

Financial Reports

Resolution No.
2019-268

Bank Reconciliation - June 30, 2019

Moved by: Councillor Tumbach
Seconded by: Councillor Phillips

"That we accept the Bank Reconciliation for the period ended June 30, 2019 as presented."

CARRIED

Resolution No.
2019-269

Financial Report - June 30, 2019

Moved by: Councillor Cogger
Seconded by: Councillor Cameron

"That we accept the Financial Statement for the period ended June 30, 2019 as presented."

CARRIED

Resolution No.
2019-270

Financial Statement - December 31, 2018 - Draft

Moved by: Councillor Barber
Seconded by: Councillor Tumbach

"That we accept the Audited Financial Statement for the period ended December 31, 2018 as presented."

CARRIED

Accounts for Approval

Resolution No.
2019-271

List of Accounts - August 13, 2019 - Schedule A

Moved by: Councillor Cogger
Seconded by: Councillor Phillips

"That the list of accounts attached as "Schedule A" hereto and forming a part of these minutes is approved for payment by the Mayor and the Chief Administrative Officer."

CARRIED

Conflict Declared

Mayor Bryan Matheson declared a conflict of interest with respect to a List of Accounts payment to Fourth and James Bakery, his daughter's business. Mayor Matheson abstained from discussion and voting on the matter and left the Council Chambers at 6:46 pm. Deputy Mayor Rhonda Phillips presided.

Resolution No.
2019-272

List of Accounts - August 13, 2019 - Schedule B

Moved by: Councillor Cameron
Seconded by: Councillor Tumbach

"That the list of accounts attached as "Schedule B" hereto and forming a part of these minutes is approved for payment by the Deputy Mayor and the Chief Administrative Officer."

CARRIED

Conflict - Return to Chamber

At the conclusion of voting on the matter, Mayor Bryan Matheson returned to the Council Chambers at 6:47 pm.

Planning and Development Applications and Reports

Resolution No.
2019-273

Rescind Resolution #2019-257 - Public Hearing Date for Bylaw No. 04-2019

Moved by: Councillor Cogger
Seconded by: Councillor Cameron

"That we agree to rescind Resolution No. 2019-257."

CARRIED

Resolution No.
2019-274

Public Hearing Date - Bylaw No. 04 - 2019

Moved by: Councillor Tumbach
Seconded by: Councillor Barber

"That we agree to hold a Public Hearing on September 10, 2019 at 7:30 p.m. for Bylaw No. 04-2019 - Amend Zoning Bylaw No. 15-2002."

CARRIED

Resolution No.
2019-275

Dev. App. #2019-015 - Zubot - Large Accessory Building - 110 Eighth Avenue

Moved by: Councillor Cogger
Seconded by: Councillor Phillips

"That we approve Development Permit Application No. 2019-015 for a large accessory building on land legally described as: Parcel C, Plan 101902463 Ext. 0 (110 Eight Avenue), submitted by Ivan and Gladys Zubot, subject to:

i. the large accessory building having an appearance similar to the form, material and features of the primary dwelling and the uses accommodated in the RE - Residential Estate Zoning District; and

ii. the recommendations of the Ground Engineering Consultants Ltd. geotechnical reconnaissance, dated March 26, 2019; and

iii. the development shall comply with the development standards, conditions and policies contained within the Town of Lumsden Basic Planning Statement and Zoning Bylaw."

CARRIED

Resolution No.
2019-276

Attendance Authorization - L.Grazier - SPPI Convention - September 16 & 17

Moved by: Councillor Cameron
Seconded by: Councillor Phillips

"That we authorize Director of Planning and Development, Luke Grazier, to attend the 2019 Saskatchewan Professional Planners Institute Convention on September 16 & 17 in North Battleford with registration costs (\$375.00 plus GST) and expenses to be reimbursed by equally between the Town of Lumsden and RM of Lumsden No. 189."

CARRIED

Resolution No.
2019-277

Planning and Development
Moved by: Councillor Tumbach
Seconded by: Councillor Cogger

"That the Director of Planning and Development, Luke Grazier's report be accepted as presented."

CARRIED

Adoption of Minutes

Resolution No.
2019-278

July 16, 2019 - Regular Council Meeting
Moved by: Councillor Cogger
Seconded by: Councillor Phillips

"That the minutes of the July 16, 2019 regular meeting be approved, as circulated."

CARRIED

Resolution No.
2019-279

Communications
Moved by: Councillor Cameron
Seconded by: Councillor Phillips

"That the following communications and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:

- a. SAMA - Quality Assurance Division
- b. RM of Lumsden - Development Application # 2019-023
- c. Community Policing Report - January 1, 2019 - June 30, 2019
- d. Stantec - Budget and Invoice Tracking Report
- e. Government of Saskatchewan - May 2019 Fines
- f. Government of Saskatchewan - June 2019 Fines
- g. LHS - Thank You Card - Tumbach
- h. Miscellaneous."

CARRIED

Reports of Administration

Resolution No.
2019-280

Council Update
Moved by: Councillor Phillips
Seconded by: Councillor Tumbach

"That the report of the Chief Administrative Officer be accepted as presented."

CARRIED

New Business

Resolution No.
2019-281

Finance Officer
Moved by: Councillor Cogger
Seconded by: Councillor Tumbach

"That we approve of the Chief Administrative Officer's hiring of Ryan Haresign, as Finance Officer, as follows:

- Effective start date is September 9, 2019;
- \$90,951/year, which is Step 10 on the 11 Step Finance Officer Salary Grid;
- Each January 1 salaries are adjusted for cost of living;
- A one-year probationary period;
- Upon successful completion of the probationary period, the salary will elevate to Step 11 - currently \$94,680;
- This is a management position and as such there will be necessary overtime for time to time, that would be included in the salary, to complete duties and tasks in a timely manner or to meet deadlines;
- Time-in-lieu is earned (at 1.0x) for meetings attended, and time spent where required by the employer, outside of regular office hours, in accordance with the HR Policy;
- Office hours are Monday - Friday from 8:00 - 4:00; 7 hours per day plus 30 minutes banked towards an Earned Day Off;
- Lunch break is 30 minutes (unpaid);
- Annual vacation leave is accrued at a rate of 4 weeks; and
- Professional fees related to retaining his CPA designation will be covered by the employer."

CARRIED

Resolution No.
2019-282

RBC - Resolution of the Board of Directors
Moved by: Councillor Cogger
Seconded by: Councillor Cameron

"That we approve the RBC Resolution of the Board of Directors as per Schedule C."
CARRIED

Resolution No.
2019-283

Curbside Recycling Contract
Moved by: Councillor Barber
Seconded by: Councillor Cogger

"That we agree to enter into a five (5) year contract with Loraas Disposal Ltd. for the collection of curbside recycling, noting that there will be no change to the existing collection system."
CARRIED

Resolution No.
2019-284

Low Carbon Economy Fund Challenge - Agreement
Moved by: Councillor Barber
Seconded by: Councillor Cameron

"That we enter into an agreement with the Government of Canada under the Low Carbon Economy Challenge (LCEC) Partners Program, for the Lumsden Sustainable Future (Environment and Economics) proposal (P1111). In this agreement, Environment and Climate Change Canada (ECCC) has committed \$1,071,793 which is 40% of the eligible costs of the "Solar Power for New Infrastructure" project as submitted in March of 2019."

CARRIED

Resolution No.
2019-285

Low Carbon Economy Fund Challenge - Approval
Moved by: Councillor Phillips
Seconded by: Councillor Tumbach

"That we will actively pursue funding assistance to help reduce our 60% of the costs with regard to Resolution No. 2019-284, from: SaskPower, the Municipal Component of Climate Action Incentive Fund (soon to be announced) and the Government of Saskatchewan."

CARRIED

Bylaws

Resolution No.
2019-286

Bylaw No. 12 - 2019 - Water Sewer Rates - 2nd Reading
Moved by: Councillor Cameron
Seconded by: Councillor Cogger

"That Bylaw No. 12 - 2019, being a bylaw to fix the rates to be charged for the use and consumption of water and to fix the rates to be charged by way of service charge for the use-of sewer be read a second time."
CARRIED

Resolution No.
2019-287

Bylaw No. 12 - 2019 - Water Sewer Rates - 3rd Reading
Moved by: Councillor Phillips
Seconded by: Councillor Barber

"That Bylaw No. 12 - 2019, being a bylaw to fix the rates to be charged for the use and consumption of water and to fix the rates to be charged by way of service charge for the use of sewer be read a third time, adopted, signed, and sealed."
CARRIED

Resolution No.
2019-288

Bylaw No. 05-2019 - Fire Prevention - 1st Reading
Moved by: Councillor Tumbach
Seconded by: Councillor Cogger

"That Bylaw No. 05-2019, being a Fire Prevention Bylaw, be read a first time."
CARRIED

Resolution No.
2019-289

Adjournment
Moved by: Councillor Cogger

"That we adjourn the meeting at 9:36 pm."
CARRIED



Mayor



Chief Administrative Officer