



THE TOWN OF
L U M S D E N

Town of Lumsden

Meeting Minutes

Regular Council Meeting June 25, 2019 - 06:30 PM

Call to Order

The Lumsden Town Council convened their regular meeting in the Council Chambers of the Town Office on Tuesday, June 25, 2019 at 6:30 p.m., with Mayor Bryan Matheson presiding.

Present:

Mayor: Bryan Matheson

Councillors: Verne Barber, Dave Cameron, Jane Cogger, Wes Holobetz, Rhonda Phillips, Byron Tumbach

Chief Administrative Officer: Monica M. Merkosky

Acting Assistant Administrator: Chris Lamontagne

Director of Planning and Development: Luke Grazier (Left at 7:25 pm)

Public Works Superintendent: Jeff Carey (Left at 6:53 pm)

Absent:

Finance Officer: Greg Brkich

Resolution No.
2019-212

Additions to Agenda (subject to majority vote of council)

Moved by: Councillor Barber

Seconded by: Councillor Holobetz

"That we agree to add the following item to the agenda under Committee Reports:
- Joint Administration Committee Report."

CARRIED

Resolution No.
2019-213

Approval of Agenda

Moved by: Councillor Cameron

Seconded by: Councillor Cogger

"That we adopt the agenda as amended."

CARRIED

Public Works Reports

Resolution No.
2019-214

Public Works Report

Moved by: Councillor Tumbach

Seconded by: Councillor Phillips

"That the Public Works report which includes Water Security Agency - Water Compliance Inspection - Human Consumptive Use report and Water Security Agency - Lagoon Compliance Inspection report be accepted as presented."

CARRIED

Financial Reports

Resolution No.
2019-215

Bank Reconciliation and Monthly Financial Statement ending May 31, 2019

Moved by: Councillor Cogger

Seconded by: Councillor Cameron

"That the Bank Reconciliation and Monthly Financial Statement for the period ending May 31, 2019 be accepted as presented."

CARRIED

Resolution No.
2019-216

2018 Accounts Receivable

Moved by: Councillor Barber

Seconded by: Councillor Phillips

"That we agree to write off invoices in the amount of \$1,013.36 as per Schedule 'A'."

CARRIED

Accounts for Approval

Resolution No.
2019-217

List of Accounts - June 25, 2019
Moved by: Councillor Cogger
Seconded by: Councillor Cameron

"That the list of accounts attached hereto and forming a part of these minutes and totalling \$204,567.26 is hereby approved for payment by the Mayor and the Chief Administrative Officer."

CARRIED

Planning and Development Applications and Reports

Resolution No.
2019-218

Garage Suite Zoning Bylaw Feasibility
Moved by: Councillor Phillips
Seconded by: Councillor Tumbach

"That we authorize administration to prepare a Zoning Bylaw amendment to add a garage suite as a discretionary use into a number of zoning districts within the Zoning Bylaw, along with associated regulations."

CARRIED

Resolution No.
2019-219

Schandre Estates Amending Agreement
Moved by: Councillor Holobetz
Seconded by: Councillor Cogger

"That we agree to instruct the Municipal Solicitor to revise the Amending Agreement with the Schandre Estates developers to include a clause that states that the deadline for the developer to complete the permanent lift station is October 31, 2020; unless, the developer shows their intention to develop Phase Three of the subdivision by doing both of the following before June 30, 2020: 1) submit a subdivision application to Community Planning Branch for Phase Three and 2) have engineered drawings for Phase Three infrastructure/servicing approved by the Municipal Engineer, then the deadline to complete the permanent lift station shall be extended to October 31, 2022."

CARRIED

Adoption of Minutes

Resolution No.
2019-220

June 11, 2019 - Regular Council Meeting
Moved by: Councillor Phillips
Seconded by: Councillor Cameron

"That the minutes of the June 11, 2019 regular meeting be approved, as circulated."

CARRIED

Resolution No.
2019-221

June 6, 2019 - Group I Committee Meeting
Moved by: Councillor Tumbach
Seconded by: Councillor Cogger

"That the minutes of the June 6, 2019 Group I Committee meeting be approved, as circulated."

CARRIED

Resolution No.
2019-222

June 18, 2019 - Group II Committee Meeting
Moved by: Councillor Barber
Seconded by: Councillor Holobetz

"That the minutes of the June 18, 2019 Group II Committee meeting be approved, as circulated."

CARRIED

Committee Reports

Group I Committee Report and Recommendations

Resolution No.
2019-223

Removal of Cemetery Fees
Moved by: Councillor Tumbach
Seconded by: Councillor Cogger

"That we agree to remove the fees for Triple Monument Foundation and Child's Monument Foundation from the Cemetery Bylaw 06-2018 Schedule "A" - Schedule of Cemetery Rates."

CARRIED

Resolution No.
2019-224

Interim Irrigation Solution PVSD
Moved by: Councillor Tumbach
Seconded by: Councillor Barber

"That we agree to table the Interim Irrigation Solution regarding green spaces at Lumsden High School and Ecole Lumsden Elementary School (green spaces/football field)."

CARRIED

Group II Committee Report and Recommendations



- Resolution No.** 2019-225
Lumsden High School - Parking 3rd and 5th Avenue
Moved by: Councillor Phillips
Seconded by: Councillor Holobetz
"The we agree to change 5th Avenue to 'No Parking' on south side of the street, from Broad Street to the West dead end."
CARRIED
- Resolution No.** 2019-226
Water and Sewer Rates Bylaw
Moved by: Councillor Phillips
Seconded by: Councillor Holobetz
"That we agree to apply to the SMB for a 3% increase to both sewer and water rates for both 2020 and 2021."
CARRIED
- Resolution No.** 2019-227
Water Meter Conversion
Moved by: Councillor Barber
Seconded by: Councillor Phillips
"That we agree to converting to the Badger Water Meter System as provided by Iconix and that we implement the conversion over a 4-year period (2019-2022)."
CARRIED
- Resolution No.** 2019-228
WWTP - Security
Moved by: Councillor Holobetz
Seconded by: Councillor Cameron
"That we agree to rough in wire to the new WWTP for cameras and incorporate the security system into the program that operates the facility mechanics."
CARRIED
- Resolution No.** 2019-229
Joint Administration Committee Report (addition to agenda)
Moved by: Councillor Holobetz
Seconded by: Councillor Tumbach
"That we authorize administration to advertise for a Finance Officer effective immediately."
CARRIED
- Delegations**
- 7:00 p.m. - Trisha Carnduff - Canyon Creek Speed Limit**
Delegate Trisha Carnduff was unable to attend the meeting. Administration will provide the delegate an alternate meeting date to attend.
- Resolution No.** 2019-230
Communications
Moved by: Councillor Cogger
Seconded by: Councillor Tumbach
"That the following communications and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:
a. The Great Trail - Newsletter
b. Miscellaneous."
CARRIED
- Reports of Administration**
- Resolution No.** 2019-231
Council Report
Moved by: Councillor Holobetz
Seconded by: Councillor Tumbach
"That the report of the Chief Administrative Officer be accepted as presented."
CARRIED
- New Business**
- Resolution No.** 2019-232
Staff BBQ & Employee Appreciation Lunch - July 17, 2019
Moved by: Councillor Cameron
Seconded by: Councillor Cogger
"That we agree to hold a staff appreciation BBQ to present service awards to qualifying personnel on July 17, 2019 at 12:00 p.m. at the Riverpark Meeting Room and that we have lunch catered by Hill Side Smoke n' Que for all staff and Council."
CARRIED
- Resolution No.** 2019-233
Lumsden Duck Derby - Pancake Breakfast, Parade, ATV Permit, Special Occasions Permit - September 2, 2019
Moved by: Councillor Barber
Seconded by: Councillor Holobetz
"That we approve the request of the Lumsden Duck Derby Committee and allow them to block a portion of 3rd Avenue in front of the Centennial Hall during the pancake breakfast to be held on September 2, 2019 provided that access and egress to Lumsden Supermarket is not compromised;
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That we agree to issue an ATV Permit to the Lumsden Duck Derby Committee to use ATV's throughout Town for various events during the Lumsden Duck Derby on September 2, 2019;

That we agree to issue a Parade Permit to the Lumsden Duck Derby Committee to use James Street for a parade during the Lumsden Duck Derby on September 2, 2019 from 1:30-2:30 pm; and

That we approve the issuance of a Special Occasion Permit to the Lumsden Duck Derby Committee for a function known as the "Lumsden Duck Derby" from 11:00 a.m. to 7:00 p.m. on Monday, September 2, 2019 at the RiverPark."

CARRIED

Bylaws

Resolution No.
2019-234

Bylaw No. 08-2019 - Regulate the Operation of Vehicles in the Town of Lumsden - 1st Reading

Moved by: Councillor Tumbach

Seconded by: Councillor Phillips

"That Bylaw No. 08-2019, being a bylaw to Regulate the Operation of Vehicles in the Town of Lumsden be read a first time."

CARRIED

Resolution No.
2019-235

Bylaw 09-2019 - Extend the Time Required for the Completion of the 2018 Financial Statement - 1st Reading

Moved by: Councillor Cogger

Seconded by: Councillor Cameron

"That Bylaw No. 09-2019, being a bylaw to extend the time required for the completion of the 2018 Financial Statement be read a first time."

CARRIED

Resolution No.
2019-236

Bylaw 09-2019 - Extend the Time Required for the Completion of the 2018 Financial Statement - 2nd Reading

Moved by: Councillor Barber

Seconded by: Councillor Holobetz

"That Bylaw No. 09-2019, being a bylaw to extend the time required for the completion of the 2018 Financial Statement be read a second time."

CARRIED

Resolution No.
2019-237

Bylaw 09-2019 - Extend the Time Required for the Completion of the 2018 Financial Statement - Given Three Reading

Moved by: Councillor Tumbach

Seconded by: Councillor Phillips

"That Bylaw No. 09-2019, being a bylaw to extend the time required for the completion of the 2018 Financial Statement, be given 3 readings at this meeting."

CARRIED UNANIMOUSLY

Resolution No.
2019-238

Bylaw 09-2019 - Extend the Time Required for the Completion of the 2018 Financial Statement - 3rd Reading

Moved by: Councillor Barber

Seconded by: Councillor Cameron

"That Bylaw No. 09-2019, being a bylaw to extend the time required for the completion of the 2018 Financial Statement be read a third time, adopted, signed, and sealed."

CARRIED

Resolution No.
2019-239

Bylaw No. 10-2019 - Tax Exemption Agreement - 1st Reading

Moved by: Councillor Holobetz

Seconded by: Councillor Cogger

"That Bylaw No. 10-2019, being a bylaw to exempt properties from taxation be read a first time."

CARRIED

Resolution No.
2019-240

Adjournment

Moved by: Councillor Cogger

"That we adjourn the meeting at 8:57 pm."

CARRIED



Mayor



Chief Administrative Officer