



THE TOWN OF  
L U M S D E N

**Town of Lumsden**  
**Meeting Minutes**  
**Regular Council Meeting March 26, 2019 - 06:30 PM**

**Call to Order**

The Lumsden Town Council convened their regular meeting in the Council Chambers of the Town Office on Tuesday, March 26, at 6:30 p.m., with Mayor Bryan Matheson presiding.

**Present:**

Mayor: Bryan Matheson

Councillors: Verne Barber, Dave Cameron, Jane Cogger, Wes Holobetz, Rhonda Phillips, Byron Tumbach

Chief Administrative Officer: Monica M. Merkosky

Communications Clerk: Alyssa Lawford

Finance Officer: Greg Brkich (Left at 7:18 pm)

Director of Planning and Development: Luke Grazier (Left at 7:36 pm)

Public Works Superintendent: Jeff Carey (Left at 6:33 pm)

**Resolution No.**  
2019-088

**Additions to Agenda (subject to majority vote of council)**

**Moved by:** Councillor Tumbach

**Seconded by:** Councillor Cameron

"That we agree to add the following items to the agenda under the following sections:

- Planning & Development Applications and Reports:  
Land Consolidation - Wastewater Treatment Plant
- New Business:  
Music Video Filming  
SAMA Annual General Meeting."

**CARRIED**

**Resolution No.**  
2019-089

**Approval of Agenda**

**Moved by:** Councillor Holobetz

**Seconded by:** Councillor Phillips

"That we adopt the agenda as amended."

**CARRIED**

**Resolution No.**  
2019-090

**Public Works Reports**

**Moved by:** Councillor Cameron

**Seconded by:** Councillor Cogger

"That we accept the report of Jeff Carey, Superintendent of Public Works, as presented."

**CARRIED**

**Financial Reports**

**Resolution No.**  
2019-091

**Bank Reconciliation and Financial Report - January 31, 2019**

**Moved by:** Councillor Phillips

**Seconded by:** Councillor Cogger

"That the Bank Reconciliation and Monthly Financial Report for the period ending January 31, 2019 be accepted as presented."

**CARRIED**

**Resolution No.**  
2019-092

**List of Accounts - March 26, 2019**

**Moved by:** Councillor Cogger

**Seconded by:** Councillor Cameron

"That the list of accounts attached hereto and forming a part of these minutes and totalling \$74,277.41 is hereby approved for payment by the Mayor and the Chief Administrative Officer."

**CARRIED**

**Resolution No.**  
2019-093

**Capital Expenditures Statement**

**Moved by:** Councillor Cogger

**Seconded by:** Councillor Tumbach

"That we transfer the following monies into reserves, effective December 31, 2018, for the purposes of financing these projects in 2019:

|   |            |                |
|---|------------|----------------|
| Office Computer Upgrades / CAO iPad       | \$4,800    |                |
| QVN - Electrical Engineering              | \$5,500    |                |
| Centennial Hall - Basement Men's Washroom | \$15,000." | <b>CARRIED</b> |

**Planning and Development Applications and Reports**

**Resolution No.**                    **Community Planner Report - March 26, 2019**  
2019-094

**Moved by:** Councillor Cameron  
**Seconded by:** Councillor Tumbach

"That we accept the report of Luke Grazier, Director of Planning & Development, as presented." **CARRIED**

**Resolution No.**                    **Legal Land Consolidation**  
2019-095  
**Moved by:** Councillor Holobetz  
**Seconded by:** Councillor Phillips

"That we approve the legal consolidation of Surface Parcels #111767272, #131803062 and #131803073 for the purpose of the Wastewater Treatment Plant project." **CARRIED**

**Adoption of Minutes**

**Resolution No.**                    **March 12, 2019 - Regular Meeting Minutes**  
2019-096  
**Moved by:** Councillor Phillips  
**Seconded by:** Councillor Cameron

"That the minutes of the March 12, 2019 Regular Meeting be approved as circulated." **CARRIED**

**Resolution No.**                    **Joint Administration Committee Meeting - March 20, 2019**  
2019-097  
**Moved by:** Councillor Holobetz  
**Seconded by:** Councillor Barber

"That the minutes of the March 20, 2019 - Joint Administration Committee Meeting be approved, as circulated." **CARRIED**

**Committee Reports**

**Resolution No.**                    **2019 - Library Maintenance**  
2019-098  
**Moved by:** Councillor Holobetz  
**Seconded by:** Councillor Barber

"That we agree with the recommendation of the Joint Administration Committee and authorize the 2019 Library maintenance as presented:

- Replace copper pipe in mechanical room with pex - \$1,000
- Construct cabinet around SaskTel equipment - \$500
- Convert basement washroom to storage - \$500."

**CARRIED**

**Resolution No.**                    **2019 - Municipal Office Renovations / Upgrades**  
2019-099  
**Moved by:** Councillor Holobetz  
**Seconded by:** Councillor Phillips

"That we agree with the recommendation of the Joint Administration Committee and authorize the 2019 office interior work totalling \$20,108." **CARRIED**

**Resolution No.**                    **2019 - Office Sign and Exterior Lighting**  
2019-100  
**Moved by:** Councillor Holobetz  
**Seconded by:** Councillor Cogger

"That we agree with the recommendation of the Joint Administration Committee and authorize the following:

- Replacement of exterior lighting with twelve (12) LED goose neck fixtures;
- Replacement digital sign as per diagram less the two (2) round signs at a cost of \$8,343."

**CARRIED**

**Resolution No.**                    **5 Year Joint Administration Capital Plan**  
2019-101  
**Moved by:** Councillor Holobetz  
**Seconded by:** Councillor Cameron

"That agree with the recommendation of the Joint Administration Committee and approve the 5-Year Joint Administration Capital Plan." **CARRIED**

**Resolution No.**  
2019-102  
**Speed Limit - Canyon Creek - 40 km**  
**Moved by:** Councillor Tumbach  
**Seconded by:** Councillor Cogger  
"That we agree that the speed limit on Qu'Appelle Drive West (to the west Town limits) remains at 40 km/hr as per Bylaw 11-2010."  
**CARRIED**

**Resolution No.**  
2019-103  
**Communications**  
**Moved by:** Councillor Cogger  
**Seconded by:** Councillor Tumbach  
"That the following communications and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:  
a. The Town of Lumsden - Inter-Municipal Meeting - April 13, 2019 - Riverpark Center  
b. SWWA - Workshops - April and May  
c. Prairie Valley School Division - Provincial Education Engagement Session - Feedback Form  
d. Achieve - Workshops - April 29, 2019  
e. 4-H Saskatchewan - Support 4-H  
f. RM of Sherwood - The Fine Art of Fairness - Ombudsmen of SK  
g. Stantec - Budget and Invoice Tracking Report - Wastewater Treatment Plant  
h. SUMA - Membership Information  
i. SUMA - Funding Opportunity  
j. Canadian Training Resources - Performance Management and Motivation - April 4 - 5, 2019  
k. Government of Saskatchewan - Payment of Federal Gas Tax Funds  
l. Province of Saskatchewan - 2019 Education Mill Rates  
m. RM of Lumsden - Public Notice - Permit No. 2019-005  
n. Miscellaneous."  
**CARRIED**

**Reports of Administration**

**Resolution No.**  
2019-104  
**Council Update**  
**Moved by:** Councillor Holobetz  
**Seconded by:** Councillor Cameron  
"That the report of the Chief Administrative Officer be accepted as presented."  
**CARRIED**

**Resolution No.**  
2019-105  
**Seasonal Employee - Jake Robertson**  
**Moved by:** Councillor Barber  
**Seconded by:** Councillor Cogger  
"That we acknowledge the Chief Administrative Officer's hiring of Jake Robertson as a Seasonal Employee in the Public Works Department for the 2019 season, at a rate of \$17.00 per hour, with no end-of-year completion bonus."  
**CARRIED**

**Resolution No.**  
2019-106  
**Group I and II Budget Meeting Dates**  
**Moved by:** Councillor Cogger  
**Seconded by:** Councillor Phillips  
"That we agree to set the following dates for Budget Meetings:  
• Group I - April 15, 2019 at 4:00 pm  
• Group II - April 16, 2019 at 2:00 pm."  
**CARRIED**

**Resolution No.**  
2019-107  
**FCM - Travel Fund**  
**Moved by:** Councillor Holobetz  
**Seconded by:** Councillor Phillips  
"That we authorize payment of the FCM Invoice for the Voluntary Contribution toward the 2019 Travel Fund in the amount of \$91.20."  
**CARRIED**

**New Business**

**Resolution No.**  
2019-108  
**Professional Minute-Taking - A. Lawford - May 8, 2019**  
**Moved by:** Councillor Phillips  
**Seconded by:** Councillor Cogger  
"That we authorize Communications Clerk, Alyssa Lawford, to attend the Professional Minute-Taking Workshop on May 8, 2019 in Regina at total cost of \$399.00 plus GST with expenses to be shared between the Town of Lumsden and RM of Lumsden No. 189."  
**CARRIED**



**Resolution No.**  
2019-109

**Music Video Filming Approval**  
**Moved by:** Councillor Cogger  
**Seconded by:** Councillor Holobetz

"That we agree to authorize Goodwill Music to film a Punjabi Music Video in Lumsden."

**CARRIED**

**Resolution No.**  
2019-110

**SAMA - Annual Meeting - Mayor Matheson to Attend**  
**Moved by:** Councillor Holobetz  
**Seconded by:** Councillor Tumbach

"That we authorize Mayor Matheson to attend the SAMA - Annual Meeting on April 10, 2019 in Regina at total cost of \$75.00 plus GST with expenses to be paid the Town of Lumsden."

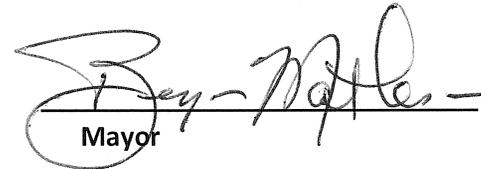
**CARRIED**

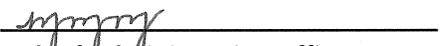
**Resolution No.**  
2019-111

**Adjournment**  
**Moved by:** Councillor Cogger

"That we adjourn the meeting at 9:12 pm."

**CARRIED**

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Chief Administrative Officer