



THE TOWN OF
L U M S D E N

Town of Lumsden
Meeting Minutes
Regular Council Meeting March 12, 2019 - 06:30 PM

Call to Order

The Lumsden Town Council convened their regular meeting in the Council Chambers of the Town Office on Tuesday, March 12, 2019 at 6:30 p.m., with Mayor Bryan Matheson presiding.

Present:

Mayor: Bryan Matheson
Councillors: Verne Barber, Dave Cameron, Jane Cogger, Wes Holobetz, Rhonda Phillips, Byron Tumbach
Chief Administrative Officer: Monica M. Merkosky
Acting Assistant Administrator: Chris Lamontagne
Communications Clerk: Alyssa Lawford
Finance Officer: Greg Brkich (Left at 7:30 pm)
Director of Planning and Development: Luke Grazier (Left at 8:34 pm)
Public Works Superintendent: Jeff Carey (Left at 6:40 pm)

Resolution No.
2019-065

Approval of Agenda

Moved by: Councillor Cameron
Seconded by: Councillor Cogger

"That we adopt the agenda as presented."

CARRIED

Declaration of Conflict of Interest

Mayor, Bryan Matheson, declared a conflict of interest with respect to a payment in the List of Accounts with his daughter's business, Fourth & James Bakery.

Public Works Reports

Resolution No.
2019-066

ATAP Workshops

Moved by: Councillor Phillips
Seconded by: Councillor Cogger

"That we authorize Public Works Superintendent, Jeff Carey, to send one (1) employee to the Hydrant Operation & Maintenance Workshop and one (1) employee to the Hydrant Flow Testing Workshop at a cost of \$280 plus GST each."

CARRIED

Resolution No.
2019-067

Public Works Report

Moved by: Councillor Holobetz
Seconded by: Councillor Barber

"That the Public Works report be accepted as presented."

CARRIED

Accounts for Approval

Resolution No.
2019-068

List of Accounts No 1 - March 12, 2019

Moved by: Councillor Cogger
Seconded by: Councillor Phillips

"That the list of accounts attached hereto and forming a part of these minutes and totalling \$160,855.26 is hereby approved for payment by the Mayor and the Chief Administrative Officer."

CARRIED

Conflict Declared

Mayor Bryan Matheson declared a conflict of interest with respect to a payment to Fourth & James Bakery, his daughter's business. Mayor Matheson abstained from discussion and voting on the matter and left the Council Chambers at 6:41 pm.

Resolution No.
2019-069

List of Account No 2 - March 12, 2019

Moved by: Councillor Tumbach
Seconded by: Councillor Phillips

"That the list of accounts attached hereto and forming a part of these minutes and totalling \$83.83 is hereby approved for payment by the Mayor and the Chief Administrative Officer."

CARRIED

Conflict Declared returned to Chambers

At the conclusion of voting on the matter, Mayor Bryan Matheson returned to the Council Chambers at 6:42 pm

Adoption of Minutes

Resolution No.
2019-070

February 26, 2019 - Regular Council Meeting

Moved by: Councillor Holobetz
Seconded by: Councillor Phillips

"That the minutes of the February 26, 2019 Regular Council Meeting be approved, as circulated."

CARRIED

Resolution No.
2019-071

March 6, 2019 - Group II Committee Meeting

Moved by: Councillor Barber
Seconded by: Councillor Holobetz

"That the minutes of the March 6, 2019 - Group II Committee Meeting be approved, as circulated."

CARRIED

Resolution No.
2019-072

March 7, 2019 - Group I Committee Meeting

Moved by: Councillor Tumbach
Seconded by: Councillor Cameron

"That the minutes of the March 7, 2019 - Group I Committee Meeting be approved, as circulated."

CARRIED

Committee Reports

Group I

Resolution No.
2019-073

Centennial Hall - Doors

Moved by: Councillor Tumbach
Seconded by: Councillor Cameron

"That we authorize Administration to include an approximate cost of \$30,728.00 in the 2019 Budget for the replacement of the doors at Centennial Hall."

CARRIED

Resolution No.
2019-074

Trails

Moved by: Councillor Tumbach
Seconded by: Councillor Phillips

"That we authorize the Community Coordinator, Chris Exner, and Public Works Superintendent, Jeff Carey, to create a year-round maintenance plan for the trails along the dyke and present it to the Group I Committee at the June 6, 2019 meeting."

CARRIED

Resolution No.
2019-075

Handheld Radios - Fire Department

Moved by: Councillor Phillips
Seconded by: Councillor Tumbach

"That we authorize administration to work with the Lumsden Fire Chief to obtain a cost for three (3) handheld radios to be included in the 2019 budget."

CARRIED

Resolution No.
2019-076

Letter to RM of Lumsden No. 189 - Library Contribution

Moved by: Councillor Cameron
Seconded by: Councillor Cogger

"That we authorize Administration to send a letter to the RM of Lumsden No. 189 acknowledging their 50% contribution of \$3,078.00 for additional hours at the library."

CARRIED



Group II

Resolution No.
2019-077

New Wastewater Treatment Plant - Contract Change Orders

Moved by: Councillor Barber
Seconded by: Councillor Tumbach

"That we authorize Councillor Rhonda Phillips and Chief Financial Officer, Greg Brkich, to act as alternate signing authorities for the new Wastewater Treatment Plant Contract Change Orders."

CARRIED

Resolution No.
2019-078

Group II Meeting - March 27, 2019

Moved by: Councillor Barber
Seconded by: Councillor Phillips

"That we authorize the Group II Committee to meet on March 27, 2019 for the purpose of future planning regarding transportation, sidewalks and drainage."

CARRIED

Delegations

7:30pm Delegation - Ron Hildebrandt & Mary Jane Simcoe

Ron Hildebrandt and Mary Jane Simcoe appeared before Council to discuss the potential of a swinging bridge across the Qu'Appelle River. Ron and Mary Jane left the meeting at 7:50 pm.

Communications

Resolution No.
2019-079

FOIP/LAFOIP - Access and Privacy Training - 2019 Workshops

Moved by: Councillor Cogger
Seconded by: Councillor Holobetz

"That we authorize Chief Administrative Officer, Monica Merkosky, and Acting Assistant Administrator, Chris Lamontagne, to attend the FOIP/LAFOIP Access and Privacy Training Workshops on April 10 and 11, 2019 in Regina at total cost of \$1,400.00 plus GST with expenses to be shared between the Town of Lumsden and RM of Lumsden No. 189."

CARRIED

Resolution No.
2019-080

Communications

Moved by: Councillor Tumbach
Seconded by: Councillor Cameron

"That the following communications and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:

- a. Municipal Potash Tax Sharing Administration Board - Financial Statement
 - b. Sask CISM (Critical Incident Stress Management) - Network goes Live
 - c. SARM - Municipal Management Essential Workshops - March 2019
 - d. The Badger - Annual General Meeting - March 29, 2019
 - e. Lumsden and District Heritage Home - Regular Meeting - January 28, 2019
 - f. Government of Sask - FOIP/LAFOIP - Access and Privacy Training - 2019 Workshops
 - g. ATAP Infrastructure Management Ltd - Regina Workshops 2019
- Miscellaneous."

CARRIED

Reports of Administration

Resolution No.
2019-081

Budget Meeting - March 29, 2019

Moved by: Councillor Tumbach
Seconded by: Councillor Cogger

"That we agree to hold a budget meeting on March 29, 2019 at 8:00 am."

CARRIED

Resolution No.
2019-082

CAO Report

Moved by: Councillor Cogger
Seconded by: Councillor Tumbach

"That the verbal report of the Chief Administrative Officer be accepted as presented."

CARRIED



Resolution No.
2019-083
**268 Seabright Holdings Tax Abatement Request - Canyon Creek Subdivision Phase 3 & 4
Parcels**
Moved by: Councillor Barber
Seconded by: Councillor Phillips
"That we agree with Administration's recommendation to enter into a five-year (2019-2023) tax abatement agreement with 268 Seabright Holdings, for 23 lots in Phases 3 and 4 of Canyon Creek subdivision, where annual adjustments are applied to the levy to bring property taxes more in line with their pre-subdivision level." **CARRIED**

Appointments

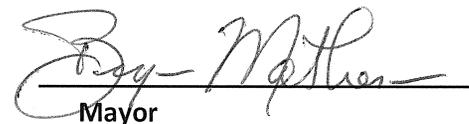
Resolution No.
2019-084
Bylaw Enforcement Services Contract - Rocky Coleman
Moved by: Councillor Cogger
Seconded by: Councillor Cameron
"That we renew the Bylaw Enforcement Services Contract for 2019 with Rocky Coleman, on an as-needed basis, at a rate of \$35.88/hour and \$0.50/km for travel." **CARRIED**

New Business

Resolution No.
2019-085
Flowers
Moved by: Councillor Cogger
Seconded by: Councillor Phillips
"That we authorize administration to purchase 'get well' flowers for our Chief Administrative Officer, Monica Merkosky, at a cost not exceeding \$60.00." **CARRIED**

Resolution No.
2019-086
Dudley and Company LLP - Audit Planning
Moved by: Councillor Tumbach
Seconded by: Councillor Holobetz
"That we acknowledge and sign the Audit Planning and Engagement Letters as prepared by Dudley & Company for the fiscal year ending 2019." **CARRIED**

Resolution No.
2019-087
Adjournment
Moved by: Councillor Tumbach
Seconded by: Councillor Holobetz
"That we adjourn the meeting at 8:56 pm." **CARRIED**



Mayor



Chief Administrative Officer