



Town of Lumsden and  
Rural Municipality of Lumsden No.189  
Meeting Minutes



RURAL MUNICIPALITY OF  
L U M S D E N  
No. 189

Joint Administration Committee Meeting via Zoom August 23, 2022 - 6:30 PM

**Call to Order**

The Joint Administration Committee of the Rural Municipality of Lumsden No. 189 and Town of Lumsden convened their meeting via electronic means (Zoom) as well as in Council Chambers on Tuesday, August 23, 2022 at 6:30 p.m.

**Present:**

Chairperson: RM Councillor Cody Garbutt (via Zoom)  
Mayor: Bryan Matheson (in Chambers)  
RM Councillor: Glenda Schlosser (via Zoom)  
Town Councillors: Ashlee Longmoore (via Zoom), Verne Barber (via Zoom)  
Chief Administrative Officer: Monica M. Merkosky (via Zoom)  
Director of Finance: Ryan Haresign (via Zoom, left at 6:43 p.m.)

**Absent:**

Reeve: Kent Farago

**Declaration of Conflict of Interest**

There were no Declarations of Conflict of Interest.

**Approval of Agenda**

**Moved by:** Mayor - Town of Lumsden Matheson

**Seconded by:** Councillor Schlosser

"That we approve the agenda as presented."

**CARRIED**

**New Business**

**Banking Services**

**Moved by:** Mayor - Town of Lumsden Matheson

**Seconded by:** Town of Lumsden - Councillor Longmoore

"That we recommend to both Councils, that as a result of RBC closing its Lumsden branch, we transfer both municipalities' banking requirements to Conexus, Lumsden Branch."

**CARRIED**

**Director of Finance, Ryan Haresign, left at 6:43 p.m. for the remainder of the meeting.**

**Adoption of Minutes**

**May 31, 2022 Joint Administration Committee Meeting**

**Moved by:** Councillor Schlosser

**Seconded by:** Councillor - Town of Lumsden Barber

"That the minutes of the May 31, 2022 Joint Administration Committee meeting be approved, as circulated."

**CARRIED**

**Unfinished Business**

**Cost of Living Calculation**

**Moved by:** Councillor - Town of Lumsden Barber

**Seconded by:** Councillor Schlosser

"That we recommend to both Councils that the 'Consumer Price Index (year over year) for Canada' be removed from the annual calculation of cost of living adjustments (COLA) for staff wages and Council remuneration; this will result in the COLA being based on the Consumer Price Index (year over year) for only Regina and Saskatchewan; this calculation method will relate to expenses incurred on and after January 1, 2023."

**CARRIED**

**Assistant Administrator**

**Moved by:** Town of Lumsden - Councillor Longmoore

**Seconded by:** Councillor - Town of Lumsden Barber

"That we recommend to both Councils that the Assistant Administrator's salary grid be amended by creating 'Level One' and 'Level Two' positions as per Schedule "A"."

**CARRIED**

**New Business**

**Flexible Work Location Arrangement / Modified Work Hours**

**Moved by:** Town of Lumsden - Councillor Longmoore

**Seconded by:** Mayor - Town of Lumsden Matheson

"That we recommend to both Councils that the Chief Administrative Officer be given authority to determine appropriate flexible work location arrangements as well as modified work hours for staff, who will be required to apply annually for these special arrangements; the Joint Administration Committee will review an analysis of the productivity resulting from these alternative arrangements at their first meeting of each year."

**CARRIED**

**Next Meeting**

**Moved by:** Mayor - Town of Lumsden Matheson

**Seconded by:** Town of Lumsden - Councillor Longmoore

"That we meet next on November 2, 2022 at 6:30 p.m. with an alternative meeting date of November 22, 2022."

**CARRIED**

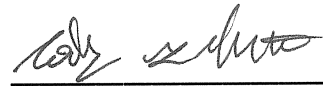
**Adjournment**

**Moved by:** Councillor Schlosser

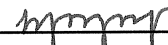
**Seconded by:** Councillor - Town of Lumsden Barber

"That we adjourn the meeting at 7:47 p.m.."

**CARRIED**



Chairperson



Chief Administrative Officer