



THE TOWN OF  
L U M S D E N

**Town of Lumsden**  
**Meeting Minutes**  
**Group II Committee September 2, 2020 - 10:00 AM**

**Call to Order**

The Lumsden Group II Committee convened their meeting on Wednesday, September 2, 2020 at 10:12 a.m., at the Centennial Hall with Chairperson Verne Barber presiding.

**Present:**

Chairperson: Councillor Verne Barber  
Mayor: Bryan Matheson  
Councillor: Rhonda Phillips  
Chief Administrative Officer: Monica M. Merkosky  
Assistant Administrator: Krystal Strong  
Director of Finance: Ryan Haresign  
Public Works Superintendent: Jeff Carey  
Utilities Lead: Gerry Beurivage

**Absent:**

Councillor: Wes Holobetz

**Additions to Agenda**

**Moved by:** Councillor Phillips

**Seconded by:** Mayor Matheson

"That we agree to add the following item to the agenda under Reports of Administration:  
- Schandre Estates Lift Station Update."

**CARRIED**

**Approval of Agenda**

**Moved by:** Mayor Matheson

**Seconded by:** Councillor Phillips

"That we adopt the agenda as amended."

**CARRIED**

**Reports of the Public Works Department**

**Deer Valley Utility - Request to Increase Water Supply**

**Moved by:** Councillor Phillips

**Seconded by:** Mayor Matheson

"That we recommend Council deny the request of Cameron Johnson, representing the Deer Valley Utility Board, for increased access to our raw water supply; pertinent documents are attached as Schedules A and B."

**CARRIED**

**Staffing - Utilities Department**

**Moved by:** Mayor Matheson

**Seconded by:** Councillor Phillips

"That we recommend Council advertise for a Water & Wastewater Operator to assist with the expanded responsibilities related to the newly-constructed Wastewater Treatment Facility."

**CARRIED**

**Toilet Replacement Program Rebate**

**Moved by:** Councillor Phillips

**Seconded by:** Mayor Matheson

"That we agree to cease the Toilet Replacement Program Rebate."

**CARRIED**

**Reports of the Finance Officer**

**Utility Department Financial Statement**

**Moved by:** Councillor Phillips

**Seconded by:** Mayor Matheson

"That the Utility Department Financial Statement, for the period ending July 31, 2020, be accepted as presented." **CARRIED**

**Adoption of Minutes**

**June 1, 2020 - Group II Committee meeting**

**Moved by:** Mayor Matheson

**Seconded by:** Councillor Phillips

"That the minutes of the June 1, 2020 Group II Committee meeting be approved, as circulated." **CARRIED**

**Reports of Administration**

**Water & Sewer Connection Fees**

**Moved by:** Mayor Matheson

**Seconded by:** Councillor Phillips

"That we recommend Council incorporate Off Site Servicing Fees, Water Connection Fees and Sewer Connection Fees (*refer to Resolution 215-10 dated May 18, 2010*) into the Water and Sewer Regulation Bylaw, and;

That we include a clause that escalates these fees at a rate of 3% each year." **CARRIED**

**Schandre Estates Lift Station Detailed Design - Deadline Extension**

**Moved by:** Mayor Matheson

**Seconded by:** Councillor Phillips

"That we recommend Council agree to extend the deadline for submission of the Schandre Estates Lift Station Detailed Design by an additional 2 weeks; being September 14, 2020." **CARRIED**

**Unfinished Business**

**Automated Garbage Truck & Bin Tender**

**Moved by:** Mayor Matheson

**Seconded by:** Councillor Phillips

"That we recommend Council proceed with the tender for an automated garbage truck, single axle, 16-20 m3 as well as 700 roll-out garbage bins, with the following timeline:

- Tender Close Date: October 16, 2020
- Council Awards Tender: October 27, 2020."

**CARRIED**

**New Business**

**Water Meter Deposits**

**Moved by:** Councillor Phillips

**Seconded by:** Mayor Matheson

"That we recommend Council agree to amend the Water and Sewer Regulation Bylaw to only require a utility deposit from renters and not property owners, and;

That we recommend Council agree to amend the same Bylaw to require that renters pay a utility deposit, flat rate of \$190.00, and;

That we recommend Council authorize that deposits currently in trust, from property owners, be credited to the owner's utility account."

**CARRIED**

**Adjournment**

**Moved by:** Councillor Phillips

"That we adjourn the meeting at 12:21 pm." **CARRIED**

  
\_\_\_\_\_  
Chairperson

  
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Chief Administrative Officer