



**Town of Lumsden**  
**Meeting Minutes**  
**Group I Committee Meeting May 25, 2023 - 4:00 PM**

**Call To Order**

The Group I Committee of the Lumsden Town Council convened their meeting in Council Chambers and via Zoom on Thursday, May 25, 2023 at 4:01 pm.

**Present:**

Chairperson: Ashlee Longmoore  
Mayor: Bryan Matheson (Left at 5:38 pm)  
Councillors: Byron Tumbach (via Zoom), Verne Barber  
Chief Administrative Officer: Monica M. Merkosky  
Assistant Administrator: Katherine Atkings  
Community Coordinator: Chris Exner  
Director of Finance: Ryan Haresign (Left at 4:31 pm)

**Absent:**

Public Works Superintendent: Jeff Carey

*"We would like to begin by acknowledging that we are on the traditional lands, referred to as Treaty 4 territory, and that the Town of Lumsden is located on Treaty 4 territory, the original lands of the Cree, Ojibwe, Saulteaux, Dakota, Nakota, Lakota, and on the homeland of the Métis Nation."*

**Additions to Agenda**

**Moved by:** Councillor Barber  
**Seconded by:** Councillor Tumbach

"That we add the following item to the agenda under Financial Reports:  
5.3 - Proposed 2023 Budget Amendment."

**CARRIED**

**Approval of Agenda**

**Moved by:** Mayor Matheson  
**Seconded by:** Councillor Barber

"That we approve the agenda as amended."

**CARRIED**

**Declaration of Conflict of Interest**

*Mayor Bryan Matheson declared a conflict of interest with respect to item 10.6 RiverPark Centre, as his spouse is a member of the Community Quilting Group, a group that rents RiverPark Centre.*

**Financial Reports**

**Moved by:** Mayor Matheson  
**Seconded by:** Councillor Barber

"That we accept the Financial Statements for Centennial Hall and RiverPark for the period ending April 30, 2023, as presented."

**CARRIED**

**Proposed 2023 Budget Amendment**

**Moved by:** Councillor Tumbach  
**Seconded by:** Councillor Barber

*as  
mmpm*

"That we recommend to Town Council to amend the 2023 budget by transferring \$107,353 out of the RCMP Contract Reserve and distributing as follows:  
\$64,146 - Landfill Decommissioning Reserve  
\$30,000 - Lumsden Sports Association, Ice Plant Chiller Replacement Project  
\$ 7,377 - 2023 RCMP Contract  
\$ 5,830 - Dew Drop In Furnace Replacement."

**CARRIED**

**RiverPark Asphalt**

**Moved by:** Councillor Barber

**Seconded by:** Councillor Tumbach

"That we recommend to Town Council to further amend the 2023 budget by allocating \$30,000 from the RiverPark Reserve to install asphalt from Highway #20, across the bridge, into RiverPark to benefit the bridge structure long term."

**CARRIED**

**Director of Finance, Ryan Haresign, left for the remainder of the meeting at 4:31 pm.**

**Previous Meeting Minutes for Review**

**April 27, 2023 - Group I Committee**

**Moved by:** Councillor Barber

**Seconded by:** Councillor Tumbach

"That the minutes of the April 27, 2023 - Group I Committee be approved, as circulated." **CARRIED**

**Reports of Administration**

**RiverPark Birthday Party Rental Rates**

**Moved by:** Councillor Tumbach

**Seconded by:** Councillor Barber

"That we recommend to Town Council to amend the Recreation Fees Bylaw by adding:  
RiverPark Centre - Birthday Party Rentals - \$50 per 2.5 hours, 365 days per year."

**CARRIED**

**Community Coordinator Report**

**Moved by:** Councillor Barber

**Seconded by:** Mayor Matheson

"That the Community Coordinator Report be accepted as presented."

**CARRIED**

**New Business**

**Cemetery Bylaw**

**Moved by:** Mayor Matheson

**Seconded by:** Councillor Tumbach

"That we recommend to Town Council to amend the Cemetery Rates Bylaw by adding the following fees for 2024:

**Plot Fee:**

Single Grave - \$1,600

**Grave Digging:**

Open/Close - 1 single grave - \$1,100

Open/Close - after hours (additional charge \*\*) - \$225

**Cremation:**

Open/Close (1 urn) - \$325

Open/Close (after hours) - \$225

**Monument Foundation Fees (install a/o remove)**

Single Monument - \$500

Double Monument - \$700

Monument or Marker Permit Fee - \$125

Marker (install) - \$225

**Columbarium (1 niche) - \$1,625**

Open/Close Niche - Included

Open/Close Niche - after hours - \$225

Niche Door Plaques; including installation - Included

Memorial Wall Plaques, including installation - \$380

Additional Perpetual Care Fee - n/a."

**CARRIED**

*at  
mymy*

**Recreation Master Plan**

**Moved by:** Councillor Tumbach

**Seconded by:** Mayor Matheson

"That we task Administration with obtaining a revised quote from RC Strategies to prepare a comprehensive Recreation Master Plan, identifying the Town's inventory, shortfalls, risks, future needs as well as swimming pool contemplation."

**CARRIED**

**South Park Playground**

**Moved by:** Councillor Tumbach

**Seconded by:** Councillor Barber

"That we recommend to Town Council that the Group 1 Committee take responsibility for the design of the South Park Playground."

**CARRIED**

**Review Council Procedures Bylaw**

**Moved by:** Councillor Tumbach

**Seconded by:** Councillor Barber

"That the review of the Council Procedures Bylaw, be tabled for discussion at the July 27, 2023, Group 1 Committee meeting ."

**CARRIED**

**Conflict Declared**

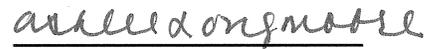
*Mayor Bryan Matheson declared a conflict of interest with respect to the quilters' concern with RiverPark Centre. Mayor Matheson abstained from discussion and left Council Chambers at 5:38 pm for the remainder of the meeting.*

**Adjournment**

**Moved by:** Councillor Barber

"That we adjourn the meeting at 5:53 pm."

**CARRIED**



**Chairperson**



**Chief Administrative Officer**