



## Town of Lumsden

### Meeting Minutes

Group I Committee Meeting in Council Chambers and via Zoom June 9, 2022 - 4:00 PM

#### Call To Order

The Group I Committee of the Lumsden Town Council convened their meeting in Council Chambers and via Zoom on Thursday, June 9, 2022 at 4:02 p.m.

#### **Present:**

Chairperson: Byron Tumbach  
Mayor: Bryan Matheson (in Chambers)  
Councillors: Jim Rawlings, Jenelle Brennan  
Assistant Administrator: Jacqueline Chouinard (in Chambers)  
Director of Finance: Ryan Haresign  
Community Coordinator: Chris Exner

#### **Absent:**

Chief Administrative Officer: Monica M. Merkosky

#### Additions to Agenda

**Moved by:** Councillor Brennan  
**Seconded by:** Councillor Rawlings

"That we add the following item to the agenda:

Reports of Administration - Community Coordinator's Report - June 7, 2022."

**CARRIED**

#### Approval of Agenda

**Moved by:** Councillor Brennan  
**Seconded by:** Mayor Matheson

"That we adopt the agenda as amended."

**CARRIED**

#### Delegation

**4:04 p.m. to 4:23 p.m. - Logan Hutt - Dudley & Co. - Reviewed the 2021 Draft Audited Financial Statement with the Group I Committee.**

#### Closed Session

**Moved by:** Mayor Matheson  
**Seconded by:** Councillor Brennan

"That we move into Closed Session at 4:11 p.m. for the purpose of discussing strategic planning as allowed pursuant to Section 120 of *The Municipalities Act*, with staff excluded from the session."

**CARRIED**

**At 4:23 p.m., Committee left the Closed Session and returned to the open meeting.**

#### Financial Reports

##### **Financial Statements - RiverPark and Centennial Hall**

**Moved by:** Councillor Rawlings  
**Seconded by:** Mayor Matheson

"That we accept the Financial Statements for the period ending April 30, 2022 for both the Centennial Hall and RiverPark, as presented."

**CARRIED**

BmT  
mjg

## Previous Meeting Minutes for Review

### **May 12, 2022 - Group I Committee Meeting**

**Moved by:** Councillor Brennan

**Seconded by:** Councillor Rawlings

"That the minutes of the May 12, 2022 - Group I Committee Meeting be approved, as circulated."

**CARRIED**

## Reports of Administration

### **10-Year Capital Projects Lists**

**Moved by:** Councillor Rawlings

**Seconded by:** Mayor Matheson

"That we accept the report on the 10-Year Capital Project Lists."

**CARRIED**

### **Community Coordinator's Report - June 7, 2022**

- **Summer Students.** Three summer students are doing OK, all first-year employees. The last couple of weeks are all about catching up with mowing as the turf in greenspaces is growing very fast after the spring showers and warm weather.
- **Campground.** We had a complete health audit of the campground and the water distribution system. Approximately 60% occupancy during the week and near full on weekends. Some upcoming events are bringing in several campers (Marathon Canoe Championships, Fun in the Sun, etc.). Tree company working in the campground this week.
- **Concession.** No contractor for the concession yet. Negotiating with the last applicant.
- **Special Events.** The National Indigenous People's Day ceremony is planned for the week of June 21. Canada Day Celebration is July 1 from 1 to 4 pm. Both events will be at the Lumsden Historical Site.
- **Swim Program.** Registration opened on June 1st. We will have to turn some people away in the first session if a third pool isn't confirmed in the near future. We have 3 confirmed pools for August. We have enough instructors and assistants for both sessions. We will run our last season of Red Cross lessons and then switch over to Royal Lifesaving in 2023. Red Cross will longer be sanctioning a swim program.
- **Flagpole Project.** Two poles are ordered, no timeline on delivery date. The goal is to have the new flagpoles installed by the RCMP Detachment early September. We will have a ceremony with flag raising on September 30 in conjunction with National Day for Truth and Reconciliation. This is a joint project with the current grade 5 LES class, the RCMP, Lumsden Lions and the Town of Lumsden.
- **Aquatic Committee.** The committee has had several meetings. They are compiling a comprehensive feasibility study on both an indoor and outdoor pool options for the Town. We are expecting the study to be complete by the end of summer.
- **Pickleball Committee.** A committee has formed. I provided a basic guideline for preparing a report to present to council in the future.
- **Museum.** The committee has requested assistance from the Town regarding mowing the large open area. If the large tractor could stop by when in the area. Town will help promote the museum and open the door to new volunteers to help with small tasks at the site.
- **Dog Park.** The park continues to be a big hit with local dog owners. No issues at the park. Dog owners have been great with keeping the facility safe and clean.
- **Benches.** We have requests for 3 public benches. We will also have 4 new benches installed along the new section of trail. We will arrange to have all the benches installed at the same time. Sponsored benches are \$1000 and picnic tables are \$1500.
- **Centennial Hall.** The hall is very busy, the calendar is full with bookings:
  1. Roof insulation, Metal and upgrade soffit and fascia
  2. Main floor kitchen electrical – block plugs for warming station
  3. Serving kitchen flooring 28 x 26
  4. Serving kitchen lighting
  5. Serving kitchen paint
  6. Serving kitchen under counter shelving
  7. Main entrance flooring 24 x 15
  8. Entrance lighting
  9. Entrance door handle repair
  10. Hall exterior signage

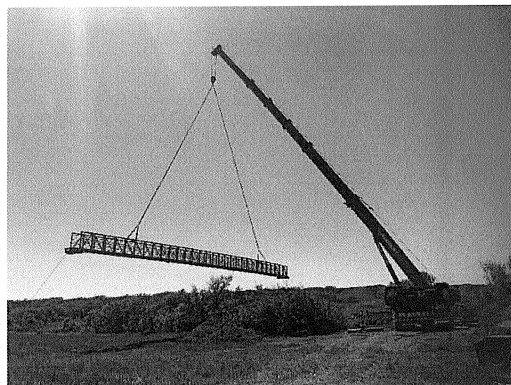
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11. Main Hall two additional loudspeakers and upgraded amp
12. Clean the ceiling (beams/fans)
13. Hard wire a communication link
14. Main Floor washroom flooring 10 x 10
15. Washroom commercial mirror
16. Basement staircase walls painted
17. Stain basement steps
18. Basement door sump pit and pump
19. Paint support posts
20. Floor 65 x 65
21. Wall panel repairs
22. Exterior wall insulation and metal siding



- **Trail.**

1. Trail between Lumsden and Deer Valley closed for upgrades
2. Pedestrian bridge is installed
3. Landscaping area underway
4. Trail benches installed; bench plaques ordered
5. Recognition rock placed; plaque being designed
6. Upgraded signing ordered
7. Trail work-bee event scheduled for June 11
8. Updating trail brochure
9. Received Trail spring clean-up grant for both Town/RM
10. TCT committee viewing trail project on June 14



**Community Coordinator's Report - June 7, 2022**

**Moved by:** Councillor Rawlings

**Seconded by:** Mayor Matheson

"That we accept the Community Coordinator's Report as presented."

**CARRIED**

**New Business**

**Museum Board**

**Moved by:** Councillor Brennan

**Seconded by:** Councillor Rawlings

"That we recommend to Council that we appoint Councillor Verne Barber as a representative to the Lumsden Historical Society (Lumsden Museum)."


**CARRIED**

**Adjournment**

**Moved by:** Mayor Matheson

"That we adjourn the meeting at 5:27 p.m.."

**CARRIED**

  
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 Chairperson

  
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 Chief Administrative Officer