



**Town of Lumsden**  
**Meeting Minutes**  
**Group I Committee October 26, 2023 - 4:00 PM**

**Call To Order**

The Group I Committee of the Lumsden Town Council convened their meeting in the Council Chambers of the Municipal Office, and via Zoom, on Thursday, October 26, 2023 at 4:04 pm.

**Present:**

Chairperson: Ashlee Longmoore (via Zoom)  
Mayor: Bryan Matheson (left at 5:56 pm)  
Councillors: Verne Barber, Byron Tumbach  
Chief Administrative Officer: Monica M. Merkosky  
Director of Finance: Ryan Haresign (departed at 5:44 pm)  
Community Coordinator: Chris Exner  
Assistant Administrator: Krystal Strong (departed at 5:44 pm)

**Approval of Agenda**

**Moved by:** Councillor Tumbach

**Seconded by:** Councillor Barber

"That we adopt the agenda as presented."

**CARRIED**

**Declaration of Conflict of Interest**

There were no Declarations of Conflict of Interest.

**Financial Reports**

**Centennial Hall and RiverPark - September 30, 2023**

**Moved by:** Mayor Matheson

**Seconded by:** Councillor Tumbach

"That we accept the Financial Statements for Centennial Hall and RiverPark for the period ending September 30, 2023, as presented."

**CARRIED**

**Scarecrow Festival**

**Moved by:** Councillor Tumbach

**Seconded by:** Mayor Matheson

"That we accept the Financial Statement for the 2023 Scarecrow Festival, as presented."**CARRIED**

**Delegation**

**4:30 pm - 4:58 pm - Pump Track - Charlie Sanderson, Adam Tropin, Justin Otte**

Charlie Sanderson, Justin Otte and Adam Tropin appeared before the Group I Committee to discuss a proposal for pump track(s) in the Town of Lumsden.

**Previous Meeting Minutes for Review**

**July 27, 2023 - Group I Committee Meeting**

**Moved by:** Councillor Barber

**Seconded by:** Mayor Matheson

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"That the minutes of the July 27, 2023 - Group I Committee Meeting be approved, as circulated."

**CARRIED**

### **Reports of Administration**

#### **Community Coordinator Report**

**Moved by:** Councillor Tumbach

**Seconded by:** Councillor Barber

"That the Community Coordinator's Report be accepted as presented."

**CARRIED**

#### **Electronic Payments, Notices & Receipting**

The Committee received a report which specified that the number of eNotices being sent from our office is increasing at an impressive rate. Online payments to the municipality are also increasing. Our software provider has recently launched a payment import option that will generate payments automatically. This will take some time to coordinate as each bank file is required in a specific format. Also, residents frequently pay their funds to the wrong municipality: to the RM of Lumsden rather than the Town of Lumsden and vice versa.

### **Bylaws**

#### **Bylaw No. 2023-17 Noise**

**Moved by:** Councillor Tumbach

**Seconded by:** Mayor Matheson

"That we recommend Council approve Bylaw No.2023-17, being a bylaw to establish regulations related to noise."

**CARRIED**

### **Reports of Administration Continued**

#### **Trailer Courts - Property Taxes vs. Permit Fees**

The Committee discussed difficulties experienced with collecting property taxes from some owners in the community's trailer courts. Committee members will consider the options provided and discuss further at their January 25, 2024 meeting.

### **New Business**

#### **Tax Arrears Penalty**

Councillor Tumbach suggested Group 1 discuss the current tax arrears policy. (Discussion at August 22, 2023 Council meeting)

#### **Tax Lien List - Publication Timeline**

The Committee discussed Administration's current practice of preparing the List of Lands in Arrears each October. Legislation dictates that the List is to be presented to Council by November 15 each year. The List could be prepared as early as January annually. The Committee decided to leave the current method (October) in place to allow property owners more time to address their arrears.

#### **Election Candidates Night**

The Committee discussed previous 'Meet the Candidates Nights' which were hosted by the Chamber of Commerce. The Committee would like to include resource information on the Town's website so that those considering running for Town Council have a high-level idea of what to expect. The next general election is in November, 2024.

### **Adjournment**

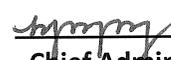
**Moved by:** Councillor Barber

"That we adjourn the meeting at 6:14 pm."

**CARRIED**



Chairperson



Chief Administrative Officer