

**Town of Lumsden
Meeting Minutes**

Regular Council Meeting February 24, 2026 - 6:30 PM

Call to Order

The Lumsden Town Council convened their Regular Meeting in the Council Chambers of the Municipal Office, and via electronic means (Zoom), on Tuesday, February 24, 2026 at 6:30 pm.

Present:

Mayor: Verne Barber

Councillors: Anne Gibbons, Wes Holobetz, Ryan Schindelka, Adam Tropin

Assistant Chief Administrative Officer: Krystal Strong

Director of Finance: Ryan Haresign (Attended via Zoom from 6:31 to 8:01 pm)

Invited Guests:

Mike Walker - Manager, Regional Infrastructure, Associated Engineering (Attended from 7:30 to 8:44 pm)

Aimee Bryck - Senior Planner, Crosby Hanna (Attended via Zoom from 7:30 to 8:44 pm)

Absent:

Councillor: Trevor Haubrich, *(in addition, one Council position is vacant)*

Chief Administrative Officer: Monica M. Merkosky

Public Works Superintendent: Jeff Carey

Youth Member: Reid Parker

Director of Planning and Development: *Position Vacant*

"We are honoured to acknowledge that we are gathered today on Treaty 4 territory, the traditional lands of the Cree, Saulteaux, Dakota, Nakota, Lakota, and on the homeland of the Métis. The Town of Lumsden recognizes the harms of the past and is committed to working together in the spirit of cooperation and reconciliation."

Resolution No.
2026-0061

Approval of Agenda

Moved by: Councillor Holobetz

Seconded by: Councillor Tropin

"That we approve the agenda as presented."

CARRIED

Declaration of Conflict of Interest

There were no Declarations of Conflict of Interest.

Financial Reports

Resolution No.
2026-0062

Financial Statement - January 31, 2026

Moved by: Councillor Schindelka

Seconded by: Councillor Gibbons

"That we accept the Financial Statement for the period ending January 31, 2026, as presented."

CARRIED

Account for Approval

Resolution No.
2026-0063

List of Accounts
Moved by: Councillor Holobetz
Seconded by: Councillor Schindelka

"That the list of accounts payable attached as Schedule "A" is approved for payment." **CARRIED**

Adoption of Minutes

Resolution No.
2026-0064

February 10, 2026 - Regular Council Meeting
Moved by: Councillor Schindelka
Seconded by: Councillor Tropin

"That the minutes of the February 10, 2026 - Regular Meeting be approved, as circulated." **CARRIED**

Planning and Development Applications and Reports

Resolution No.
2026-0065

**Development Application No. 2025-026 - Residential Subdivision –
760 James St. N**
Moved by: Councillor Holobetz
Seconded by: Councillor Gibbons

"That we recommend approval of the subdivision of land legally described as Lot 7, Block 2, Plan C2386, subject to the following:
1. Entering into a Servicing Agreement subject to the off-site development levy fees.
2. Submitting a Development Application to establish driveway access off Eighth Avenue for the new parcel, proposed Lot 16.
3. The Applicant shall be solely responsible for all costs associated with connecting the new parcel to municipal services (ex. water and sewer).
4. Prior to the construction of any new buildings or structures on the parcels, a Development Permit and Building Permit shall be submitted to and approved by the Town of Lumsden
5. Submission of a drainage plan approved by the municipality.
6. The lot being rezoned to the R2- Residential Multiple District Zone." **CARRIED**

Resolution No.
2026-0066

Communications
Moved by: Councillor Gibbons
Seconded by: Councillor Tropin

"That the following communications and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:
a. Lumsden RCMP Detachment - February 2026 Update and Community Consultative Group Meeting Invitation for March 25, 2026.
b. Lumsden RCMP Detachment - January 2026 Community Policing Report
c. Communities in Bloom - 2026 Registration
d. Miscellaneous." **CARRIED**

New Business

Resolution No.
2026-0067

Resignation - Councillor Lesia Matheson
Moved by: Councillor Schindelka
Seconded by: Councillor Tropin

"That we accept with regret, the resignation of Councillor Lesia Matheson, effective end of day February 11, 2026." **CARRIED**

Resolution No.
2026-0068

By-Election
Moved by: Councillor Schindelka
Seconded by: Councillor Tropin

"That, having received a formal resignation from Councillor Lesia Matheson, we hold a by-election on Wednesday, May 20, 2026, to fill the vacancy." **CARRIED**



Resolution No. Closed Session - Strategic Planning

2026-0069

Moved by: Councillor Gibbons

Seconded by: Councillor Holobetz

"That we move into Closed Session at 7:30 pm for the purpose of discussing strategic planning as allowed pursuant to Section 120 of *The Municipalities Act*, with staff and invited guests to be included in the session."

CARRIED

7:30 - 8:30 pm – Delegation - Ralph Haryett - Closed Session

Ralph Haryett appeared before Council to discuss the concept plan for his proposed residential subdivision on land legally described as Parcel B, Pan 101443294 Ext 25.

Mike Walker, Manager, Regional Infrastructure with Associated Engineering and Aimee Bryck, Senior Planner with Crosby Hanna attended on behalf of the Town of Lumsden.

Rise from Closed Session

At 8:44 pm, Council left the Closed Session and returned to the open meeting.

New Business Continued

Resolution No. 2026 SUMA Convention & Tradeshow

2026-0070

Moved by: Councillor Schindelka

Seconded by: Councillor Tropin

"That we authorize all interested Council members, the Chief Administrative Officer, and staff at the discretion of the Chief Administrative Officer, to attend the SUMA Convention from April 12-15, 2026, in Regina, at an early bird rate of \$550 per person plus tax and that we appoint Councillor Gibbons and Councillor Schindelka as voting delegates."

CARRIED

Bylaws

Resolution No. Bylaw No. 2026-01 - Waste Disposal Landfill Tipping Fees - First Reading

2026-0071

Moved by: Councillor Holobetz

Seconded by: Councillor Gibbons

"That Bylaw No. 2026-01, being the Waste Disposal Landfill Tipping Fees Bylaw, be read a first time."

CARRIED

Resolution No. Bylaw No. 2026-02 - Water and Sewer System Regulation - First Reading

2026-0072

Moved by: Councillor Tropin

Seconded by: Councillor Schindelka

"That Bylaw No. 2026-02, being the Water and Sewer System Regulation Bylaw, be read a first time."

CARRIED

Resolution No. Bylaw No. 2026-03 - Zoning Map Amendment, 760 James St N - First Reading

2026-0073

Moved by: Councillor Gibbons

Seconded by: Councillor Holobetz

"That Bylaw No. 2026-03, being a bylaw to amend the Zoning Bylaw, be read a first time."

CARRIED

Resolution No. Closed Session

2026-0074

Moved by: Councillor Gibbons

Seconded by: Councillor Schindelka

"That we move into Closed Session at 9:00 pm for the purpose of discussing employee-related matters as allowed pursuant to Section 120 of *The Municipalities Act* (LAFOIP S. 6(1)(b)), with the Assistant Chief Administrative Officer to be included in the session."

CARRIED

Rise from Closed Session

At 9:20 pm, Council left the Closed Session and returned to the open meeting.

Resolution No. **Temporary, Full-Time Office Services Clerk - Reception**
2026-0075 **Moved by:** Councillor Gibbons
 Seconded by: Councillor Holobetz

"That we acknowledge the Chief Administrative Officer's hiring of Lesia Matheson, as a temporary, full-time Office Services Clerk, effective February 17, 2026, with a probationary period of 13 weeks; and
That we approve a wage at Step 7 of the 2026 Joint Administration Wage Grid, being \$27.48." **CARRIED**

Resolution No. **Resignation - Denise Donahue, Planner**
2026-0076 **Moved by:** Councillor Tropin
 Seconded by: Councillor Schindelka

"That we accept with regret, the resignation of Denise Donahue, Planner, effective end of day February 27, 2026." **CARRIED**

Resolution No. **Notice of Retirement and Resignation - Chris Exner, Community Coordinator**
2026-0077 **Moved by:** Councillor Holobetz
 Seconded by: Councillor Gibbons

"That we accept with regret, the notice of retirement from Chris Exner, Community Coordinator, effective end of day June 26, 2026, and acknowledge his contributions to the betterment of the community during his 29-year career; congratulations, thank you and best wishes to Chris and his family." **CARRIED**

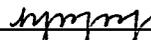
Resolution No. **Adjournment**
2026-0078 **Moved by:** Councillor Holobetz

"That we adjourn the meeting at 9:20 pm."

CARRIED



Mayor



Chief Administrative Officer

Town of Lumsden
Invoice Edit List - Condensed
Batch # 2026-00045 - February 24, 2026 To Be Approved
For the Period Ended 2026-02-28

Vendor #	Name	Tr #	Invoice #	Date	Due Date	Reference	PO #	Invoice Amount
ASSENV1	Assoc Enviro							
		8	823847	2025-12-31	2026-02-25	Landfill Decom. Cover Design to Jan 9/26		3,861.61
		10	823843	2026-01-26	2026-02-25	2026 Paving Program to Jan 9/26		16,144.49
		11	823815	2026-01-21	2026-02-25	The Cntry Devel 4.5hrs/IOL Rep 4.5hrs		2,498.20
						Vendor Total:		22,504.30
BADDAY1	Badger Daylighting LP							
		24	3002080	2026-02-13	2026-02-25	235 James St N-Hydrovac Water Serv Break		2,316.95
CAABAT1	CAA Battery Depot							
		12	ST7-00117579	2026-01-21	2026-02-25	WWTP-Battery Back Up Battery Replacment		365.75
JRACON1	JRA Construction Services Ltd.							
		22	2842	2026-02-09	2026-02-25	235 James St N-Service Line Leak Repair		8,517.83
		23	2843	2026-02-10	2026-02-25	235 James St N - Water Main Leak		5,013.56
						Vendor Total:		13,531.39
KATREI1	Kater, Reid							
		19	Cloth 26-02	2026-02-13	2026-02-25	Clothing Allowance		577.31
KINPRI1	Minister of Finance (KP)							
		9	254163	2026-02-11	2026-02-25	Assessment Roll Open Ad Feb		30.00
KNIARC2	Knight Archer Insurance							
		18	U20-Plates-2026	2026-02-20	2026-02-25	U020 - Plates 648MMF		1,136.60
KORANI1	Korcsinszky, Anita							
		1	Res# 2026-0053	2026-01-27	2026-02-25	Reimburse Sewer Blkge - 65 Miller		128.25
MARPET1	Marsollier Petroleum Ltd							
		21	482432	2026-02-12	2026-02-25	U017 - 5W20 Oil - 6 x 1L		86.84
MCEGIN1	McElroy, Gina							
		6	PrincAuto-1013	2026-02-14	2026-02-25	Office/Hall/RVP-Cleaning Supplies		59.88
MERMON1	Merkosky, Monica							
		14	Indeed Feb 9-16	2026-02-17	2026-02-25	Indeed-Director P&D-Feb 9-16		304.38
		15	Indeed Feb12-16	2026-02-17	2026-02-25	Indeed - Planner - Feb 12-16		196.44
						Vendor Total:		500.82
MUNI1	MuniSoft							
		4	2026/27-00095	2026-02-06	2026-02-25	Workstation Setup-Neufeld/Chambers		165.39
		26	2026/27-00181	2026-02-18	2026-02-25	Matheson - Online Training		166.50
						Vendor Total:		331.89
NAYCAN1	NAYAX Canada Inc							
		3	602146142	2026-01-31	2026-02-25	Bulk Water Service Fees January		31.34
OLDJEN1	Oldfield, Jennifer							
		25	37902	2025-12-03	2026-02-25	Res 2023-424-65 Short St-Sewer Blockage		91.02

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2026-02-20 11:19 AM

Town of Lumsden
Invoice Edit List - Condensed
Batch # 2026-00045 - February 24, 2026 To Be Approved
For the Period Ended 2026-02-28

Page 2

Vendor #	Name						
Tr #	Invoice #	Date	Due Date	Reference	PO #		Invoice Amount
RPMCRA1 RPM Cranes Ltd							
13	57891	2025-12-01	2026-02-25	Take Down - Town Scarecrow			635.88
SASHEA1 Saskatchewan Health Authority c/o							
2	3524434	2026-02-11	2026-02-25	250 James St N - Testing			23.00
5	3524245	2026-02-09	2026-02-25	200 River St - Testing			23.00
7	3524508	2026-02-12	2026-02-25	250 James St N - Testing			23.00
16	3524793	2026-02-18	2026-02-25	225 James St N - Testing			23.00
17	3524792	2026-02-18	2026-02-25	250 James St N - Testing			23.00
27	3524739	2026-02-17	2026-02-25	300 James St N - Testing			23.00
						Vendor Total:	138.00
WOLMEC1 Wolseley Mechanical Group							
20	665860	2026-02-13	2026-02-25	Water Inventor-16" SS Repair Clamp/Valve			591.60
28	662291	2026-02-12	2026-02-25	WTP - Shop Supplies			66.65
						Vendor Total:	658.25
						Total for Batch:	43,124.47

Invoices Printed: 28



Date Printed
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Town of Lumsden
Invoice Edit List - Condensed
 Batch # 2026-00039 - February 24, 2026 Preauthorized
 For the Period Ended 2026-02-28

Page 1

Vendor #	Name						
Tr #	Invoice #	Date	Due Date	Reference	PO #		Invoice Amount
ESSMOB1	Esso Mobil						
6	110515234	2026-02-08	2026-02-20	2100.64 Liters Gas - January Vehicles			2,450.02
KNIARC1	Knight Archer Insurance						
4	T 12365646-5-25	2025-12-31	2026-02-20	2025 Commercial Insurance			499.26
5	T10000827963	2026-01-07	2026-02-20	2026 Commercial Insurance			12,717.88
						Vendor Total:	<u>13,217.14</u>
MEPP	MEPP						
3	MEPP-2026-01-31	2026-01-31	2026-02-20	Pension Contribution Jan 31			10,742.18
RECGEN1	Receiver General (Acct #1)						
9	RP1-2026-01-31	2026-01-31	2026-02-20	Income Tax/ CPP/EI/ CPP2 - Jan 31			22,206.42
RECGEN2	Receiver General (Acct #2)						
10	RP2-2026-01-31	2026-01-31	2026-02-20	Income Tax/ CPP/EI - Jan 31			20.78
SASENG1	SaskEnergy						
2	SKENG-2026-01	2026-02-04	2026-02-20	Energy Billing January			11,056.99
SASPOW1	SaskPower Consol.						
7	SKPower 2026-01	2026-02-06	2026-02-20	SK Power - January			14,933.94
SASTEL2	SaskTel - Acct 9711865-1						
8	Off Phone 26-01	2026-01-28	2026-02-20	Office Phones & Alarm-911 Chrg			427.65
SECMON1	SecurTek Monitoring Services						
1	INV2451866	2026-02-03	2026-02-20	Office Alarm February			55.45
SUMA2	SUMA - Group Ins Premiums						
11	Grp Ins 2026-03	2026-02-12	2026-02-20	Suma Ben - March			10,524.13
						Total for Batch:	<u><u>85,634.70</u></u>

Invoices Printed: 11

Town of Lumsden

Invoice Edit List - Condensed

Date Printed
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Batch # 2026-00037 - Utility Refund - Dbl Pymt
For the Period Ended 2026-02-28

Page 1

Vendor #	Name					
Tr #	Invoice #	Date	Due Date	Reference	PO #	Invoice Amount
TONWAY1	Toner, Wayne					
1	20260130-01	2026-01-30	2026-02-09	Utility Dbl Pymt-Customer #2397		372.85
Total for Batch:						<u>372.85</u>

Invoices Printed: 1



Date Printed
2026-02-12 9:40 AM

Town of Lumsden
Invoice Edit List - Condensed
Batch # 2026-00033 - January 2026 RBC Visa Statements
For the Period Ended 2026-02-28

Page 1

Vendor #	Name						
Tr #	Invoice #	Date	Due Date	Reference	PO #	Invoice Amount	
VISA-GB	Royal Bank Visa - Gerry						
1	Statement 26-01	2026-01-27	2026-02-06	Visa Statement January		3,326.71	
VISA-JC	Royal Bank Visa - Jeff						
2	Statement 26-01	2026-01-27	2026-02-06	Visa Statement January		1,386.67	
VISA-KS	Royal Bank VISA - Krystal						
4	Statement 26-01	2026-01-27	2026-02-06	Visa Statement January		2,464.09	
VISA-LW	Royal Bank VISA - Whitteron						
5	Statement 26-01	2026-01-27	2026-02-06	Visa Statement January		35.94	
VISA-MM	Royal Bank VISA - Merkosky						
3	Statement 26-01	2026-01-27	2026-02-06	Visa Statement January		1,990.16	
Total for Batch:						<u>9,203.57</u>	

Invoices Printed: 5



Town of Lumsden
Invoice Edit List - Condensed

Date Printed
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Batch # 2026-00034 - January 2026 RBC Visa Transactions
For the Period Ended 2026-02-28

Page 1

Vendor #	Name	Tr #	Invoice #	Date	Due Date	Reference	PO #	Invoice Amount
SWWA1	SWWA	1	GB-TrainingCour	2026-01-07	2026-02-06	Beaurivage-Webinar x2-Jan 28		630.00
FABPLA1	Fabco Plastics Saskatoon Ltd.	2	60049319	2026-01-06	2026-02-06	Dodd's Repair		431.12
OPECER1	Operator Certification Board	3	2025 OPCERT-TV	2026-01-06	2026-02-06	T. Wood - Operator Certification		175.00
ATAP1	ATAP	4	ATAP-2026-JB	2026-01-21	2026-02-06	Class 2 Wtr Treatm&Wtr Dist- Buhay		1,034.25
		5	ATAP-2026-RK	2026-01-21	2026-02-06	Class 2 Wtr Treatm&Wtr Dist- Kater		1,034.25
RICLIG1	Richardson Lighting	6	0000781180	2026-01-26	2026-02-06	Lift Station 2 - Lightbulbs		22.09
BADMET1	Badger Meter	7	80221620	2025-12-24	2026-02-06	Water Meter Data December		644.76
LUMESS1	Lumsden Esso Service Ltd.	8	052727	2025-12-30	2026-02-06	U013-Fuel 116.475 L/U160-Fuel 17.714 L		165.22
STAPLE2	Staples Canada #151	9	030472	2026-01-05	2026-02-06	PW - Printer Ink/Planners		330.73
OPECER1	Operator Certification Board	10	2026 OPCERTREI	2026-01-06	2026-02-06	J.Carey - Operator Certification		175.00
BULCOM1	Bulyea Community Co-Operative A	11	093823	2026-01-20	2026-02-06	PW -Windshield Washer Fluid		17.74
		12	023289	2026-01-20	2026-02-06	PW - Windshield Washer Fluid		53.22
THRCLO1	THR3E Clothing Connection	13	10-31350	2025-12-30	2026-02-06	Farewell Gift - A Bryck Gift Card		200.00
LUMSUP1	Lumsden Supermarket	14	035197/093966	2025-12-30	2026-02-06	Farewell Card - A Bryck		5.83
SEPA1	SEPA	15	SEPA 2026 Memb	2026-01-02	2026-02-06	SEPA 2026 SEPA Membership		250.00
STAPLE1	Staples - ONLINE	16	46100228	2026-01-08	2026-02-06	Office Supplies		175.11
		17	46069482	2026-01-02	2026-02-06	Office Supplies		109.36
AMAZON1	Amazon.com.ca,Inc	18	CA6OSR1CUI	2026-01-07	2026-02-06	Office Supplies		29.67
BINTEK1	Bindertek	19	174098	2026-01-12	2026-02-06	Office Supplies - Binders		193.88

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Date Printed
2026-02-12 9:45 AM

Town of Lumsden
Invoice Edit List - Condensed
Batch # 2026-00034 - January 2026 RBC Visa Transactions
For the Period Ended 2026-02-28

Page 2

Vendor #	Name	Tr #	Invoice #	Date	Due Date	Reference	PO #	Invoice Amount
ULICAN1	Uline Canada Corporation	20	45213251	2026-01-12	2026-02-06	RVP - Shower Curtain Hooks x10		259.57
HBIOFF1	HBI Office Plus Inc	21	CS87163	2026-01-13	2026-02-06	Office Supplies		313.00
AMAZON1	Amazon.com.ca,Inc	22	702347276670490	2026-01-19	2026-02-06	Fire - Traffic Wand & Road Flares		159.71
STAPLE1	Staples - ONLINE	23	72174926	2026-01-19	2026-02-06	Office Supplies		76.79
		24	72234202	2026-01-23	2026-02-06	Office Supplies		163.52
ZOOM1	Zoom Video Communications Inc	25	INV339193883	2026-01-25	2026-02-06	Zoom - Jan 25-Feb 24, 2026		25.52
ADOINC1	Adobe Inc	26	Adobe 25-12-1	2025-12-31	2026-02-06	Adobe Membership - C Melnyk		19.72
MICROS1	Microsoft Corporation	27	Jan 26 Inv	2026-01-02	2026-02-06	Microsoft Bus Standard January		377.40
		28	Dec 26 Def&Bus	2026-01-02	2026-02-06	Microsoft Defender & Bus Basic-Jan		273.62
LUMVAL1	Lumsden Valley Pizza Inc.	29	015132	2026-01-09	2026-02-06	Rec - Soccer/Football Mtg Lunch		87.95
HOMDEP1	Home Depot, The	30	016323/7630951	2026-01-12	2026-02-06	RVP - Shower Curtains x9		354.68
CAMA001	Canadian Assoc of Municipal	31	CAMAREC-5882	2026-01-13	2026-02-06	Strong-Exec, Assist Master Class		460.00
SPLTOP1	Splashtop Inc.	32	Jan, 26	2026-01-15	2026-02-06	Remote Support January		63.90
ADOINC1	Adobe Inc	33	Adobe 26-01	2026-01-20	2026-02-06	Comm Cord & Office Adobe-Jan 18-Feb 17		410.57
BISFIR1	Bison Fire Protection	34	1509822	2026-01-16	2026-02-06	Annual Fire Extinguisher Inspection		416.25
BULCOM1	Bulyea Community Co-Operative A	35	71335015	2026-01-16	2026-02-06	WWTP-18.9 Water for Testing x 6		35.94
RBCVIS1	RBC Visa	36	Overlimit Fee-M	2026-01-02	2026-02-06	Overlimit Fee		29.00

Total for Batch: 9,203.57

Invoices Printed: 36



Net pay

Town of Lumsden

Page 1

Department : All
Payroll group: Bi-Weekly RP0001
EI group: All
For period end dates: Feb 14, 2026 to Feb 14, 2026

Employee No.	Employee name	Net pay
113	Ashurst, Scott R	\$1886.67
112	Beaurivage, Germain Ernest	\$2223.89
450	Brennan, Liam J	\$1658.07
119	Buhay, Joshua	\$1697.73
111	Carey, Jeff	\$2696.78
115	Danyliw, Cory D	\$1484.53
126	Donahue, Denise G	\$2276.66
103	Exner, Chris F	\$1947.68
102	Haresign, Ryan Christopher	\$2486.61
133	Kater, Reid	\$1448.49
132	Kozak, Amy	\$1419.89
124	Kurtz, Kristy	\$1481.63
128	Lovelace, Crystal	\$1347.95
134	Melnyk, Carrie	\$611.00
101	Merkosky, Monica Marie	\$3041.86
313	Neufeld, Denine E	\$1408.10
116	Strickland, Kelly	\$1745.18
110	Strong, Krystal D	\$1998.19
117	Whitteron, Lance	\$1997.48
122	Wood, Tylor	\$1967.52
Report totals: # of Employees: 20		\$36825.91
# of Records: 20		



