



## Town of Lumsden

### Meeting Minutes

Regular Meeting (including 1st budget discussions) April 22, 2025 - 6:30 PM

#### Call To Order

The Lumsden Town Council convened their Regular Meeting in Council Chambers in the Municipal Office, on Tuesday, April 22, 2025 at 6:32 pm.

#### **Present:**

Mayor: Verne Barber

Councillors: Anne Gibbons, Trevor Haubrich, Wes Holobetz (via Zoom), Lesia Matheson, Ryan Schindelka, Adam Tropin

Chief Administrative Officer: Monica M. Merkosky

Assistant CAO: Krystal Strong (via Zoom)

Director of Finance: Ryan Haresign (via Zoom)

#### **Absent:**

Public Works Superintendent: Jeff Carey

Director of Planning and Development: Aimee Bryck

Youth Member: Madison Armstrong

*"We are honoured to acknowledge that we are gathered today on Treaty 4 territory, the traditional lands of the Cree, Saulteaux, Dakota, Nakota, Lakota, and on the homeland of the Métis. The Town of Lumsden recognizes the harms of the past and is committed to working together in the spirit of cooperation and reconciliation."*

Resolution No.  
2025-132

#### **Approval of Agenda**

**Moved by:** Councillor Holobetz

**Seconded by:** Councillor Gibbons

"That we approve the agenda as presented."

**CARRIED**

#### **Declaration of Conflict of Interest**

There were no Declarations of Conflict of Interest.

#### **Accounts for Approval**

Resolution No.  
2025-133

#### **List of Accounts**

**Moved by:** Councillor Schindelka

**Seconded by:** Councillor Tropin

"That the list of accounts payable attached as Schedule "A" is approved for payment."

**CARRIED**

**Adoption of Minutes**

- Resolution No.**     **April 8, 2025 - Regular Council Meeting**  
2025-134     **Moved by:** Councillor Matheson  
                  **Seconded by:** Councillor Haubrich
- "That the minutes of the April 8, 2025, Regular Meeting, be approved, as circulated."**CARRIED**
- 
- Resolution No.**     **April 8, 2025 - Public Hearing for Bylaw No. 2025-01**  
2025-135     **Moved by:** Councillor Gibbons  
                  **Seconded by:** Councillor Tropin
- "That the minutes of the April 8, 2025, Public Hearing for Bylaw No. 2025-01, be approved, as circulated."**CARRIED**
- 
- Resolution No.**     **Communications**  
2025-136     **Moved by:** Councillor Holobetz  
                  **Seconded by:** Councillor Matheson
- "That the following communication has been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:  
a. Lumsden & District Heritage Home - Call for Nominations."**CARRIED**
- 
- Resolution No.**     **Closed Session**  
2025-137     **Moved by:** Councillor Matheson  
                  **Seconded by:** Councillor Tropin
- "That we move into Closed Session at 6:55 pm for the purpose of discussing strategic planning as allowed pursuant to Section 120 of *The Municipalities Act*, with staff to be included in the session."**CARRIED**
- Rise from Closed Session**
- At 9:01 pm, Council left the Closed Session and returned to the open meeting.
- 
- Resolution No.**     **2024 Surplus**  
2025-138     **Moved by:** Councillor Matheson  
                  **Seconded by:** Councillor Tropin
- "That we allocate the 2024 operating surplus in the amount of \$154,867.47 to the following Reserves:  
Landfill / Transfer Station: \$50,000  
Municipal Office Relocation: \$30,000, and  
That we create two additional Reserves and allocate the remaining surplus funds as follows:  
South Park Development: \$50,000  
Recreation Master Plan: \$24,867.47."**CARRIED**
- 
- Resolution No.**     **Adjournment**  
2025-139     **Moved by:** Councillor Schindelka
- "That we adjourn the meeting at 9:02 pm."**CARRIED**

  
\_\_\_\_\_  
**Mayor**

  
\_\_\_\_\_  
**Chief Administrative Officer**

Date Printed  
2025-04-17 10:24 AM

Town of Lumsden  
Invoice Edit List - Condensed  
Batch # 2025-00089 - April 22, 2025 To Be Approved  
For the Period Ended 2025-04-30

Vendor #	Name					
Tr #	Invoice #	Date	Due Date	Reference	PO #	Invoice Amount
102SAS8	102025195 Saskatchewan Ltd.					
46	250155-001	2025-04-15	2025-04-23	Assessment Appeal Fee Refund # 11		50.00
ALLSTE1	Allwynn Steel					
55	93412	2025-04-11	2025-04-23	Dog Park-Light Posts-6x14'/4x7'		2,688.23
ALSSAL1	Alsport Sales Ltd.					
56	800550	2024-05-31	2025-04-23	TCT Trail - Whipper Snipper & Mower		2,251.08
APHCON1	Alpha Concrete Services					
16	0404	2025-03-13	2025-04-23	Waterline Locate-95 5th Ave		500.30
ASSENV1	Assoc Enviro					
17	822216	2025-03-25	2025-04-23	Landfill Groundwater Monitor to Mar 7/25		1,951.18
ASSFIR1	Associated Fire Safety					
22	00016816	2025-04-08	2025-04-23	FD - Nozzle		1,156.12
BECHYD1	Beckie Hydrogeologists (1990) Ltd.					
58	2799	2025-02-10	2025-04-23	Well & Aquifer Assessment 2025		37,800.00
BRATRA1	Brandt Tractor					
26	014169030	2025-04-01	2025-04-23	U040 - Oil Filter/20L Oil/Air Filters		841.20
CANOE1	Canoe					
54	PF-1040-45048	2025-04-15	2025-04-23	1960.90 Liters Diesel		2,333.92
CLETEC1	Cleartech Industries Inc.					
8	INV1155611	2025-04-03	2025-04-23	WTP-Sod Hypochlor/Drums Dep		568.43
28	INV1156064	2025-04-07	2025-04-23	WTP-Sod Hypochlor/Drums&Pallet Dep		610.43
29	INV1155715	2025-04-03	2025-04-23	WTP-Sod Hypochlor/Drums&Pallet Dep		610.43
38	CM396711	2025-04-09	2025-04-23	WTP-Credit-Pallet x 1		-42.00
Vendor Total:						1,747.29
EDAENV1	eda Environmental Ltd					
7	0000052351	2025-04-04	2025-04-23	WWTP - UV Lamp Replacement Labour		8,713.50
EECELE1	Eecol Electric Corp					
30	R 0915740	2025-04-07	2025-04-23	OHS- Phase Loss Relay		259.15
FERMAR1	Fer-Marc Equipment Ltd.					
12	109517	2025-04-04	2025-04-23	U60-Broom Replacement		1,869.80
FORGAR1	Fort Garry Industries Ltd					
53	F2549381	2025-04-14	2025-04-23	U160 - Plow Lights		337.22
GFLGRE1	GFL Green For Life					
10	SA00105240680	2025-03-31	2025-04-23	WWTP-Sludge Disposal - 7.88MT & Apr Rent		1,491.41
GREDIS1	Gregg Distributors LP					
9	063-191822	2025-04-03	2025-04-23	Shop Supplies - V Shaped Squeege		262.78

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Town of Lumsden  
Invoice Edit List - Condensed  
Batch # 2025-00089 - April 22, 2025 To Be Approved  
For the Period Ended 2025-04-30

Vendor #	Name					
Tr #	Invoice #	Date	Due Date	Reference	PO #	Invoice Amount
23	063-192437	2025-04-08	2025-04-23	Shop - 2' Extended Blow Gun		88.73
					Vendor Total:	351.51
HACH1	Hach Sales & Service Canada Lt					
13	379918	2025-04-04	2025-04-23	WWTP - Chemicals/Glass Filter/Beaker		1,857.15
IRVJEE1	Irving, Jeena					
51	Egg Decor 2025	2025-04-15	2025-04-23	Library - Apr 11,12,15 - Egg Decorating		65.00
KLEPLU1	Klempp Plumbing And Heating					
21	13338-1	2025-04-09	2025-04-23	Replaced Section of Pipe-100 James St. S		245.21
LASMOU1	Last Mountain Times Ltd					
31	24-642	2025-04-09	2025-04-23	ADV- Notice of Intent to Repeal Designat		293.13
32	24-451	2024-10-11	2025-04-23	ADV-Notice of Abdmnt of Poll-Mayor		129.56
33	24-495	2024-10-25	2025-04-23	2 ADV- PN Zoning Bylaw Amendment		996.18
34	24-558	2024-12-13	2025-04-23	2024 - Christmas Greeting Adv		237.08
					Vendor Total:	1,655.95
LMR1	Last Mountain Railway					
52	1116	2025-04-14	2025-04-23	Track Maintenance - Apr		730.00
LOGSEC1	Logixx Security Inc					
20	211454	2025-03-31	2025-04-23	Landfill Security - 78 Hrs - March		2,019.05
LORDIS1	Loraas Disposal South					
6	0008172204	2025-03-31	2025-04-23	Comm Recy&Waste/701 Recy & 7 Com-Mar		8,261.75
LUMHIG5	Lumsden High School Awards Committee					
40	Award - 2025	2025-04-14	2025-04-23	2025 - LHS Scholarship		1,000.00
LUMSUP1	Lumsden Supermarket					
19	00474187	2025-03-11	2025-04-23	Shop - Coffee		40.44
43	00479070	2025-03-27	2025-04-23	Shop - Coffee		24.26
44	00473237	2025-03-07	2025-04-23	WWTP- Cleaning Supplies		44.04
45	00472282	2025-03-04	2025-04-23	Office - Coffee		34.85
					Vendor Total:	143.59
MARPET1	Marsollier Petroleum Ltd					
15	456779	2025-04-07	2025-04-23	DEF Fluid 208 Litre Drum		140.37
27	453360	2025-02-24	2025-04-23	U014 -5w20 (6x1L)		86.84
					Vendor Total:	227.21
MCEGIN1	McElroy, Gina					
47	Princess Auto	2025-04-12	2025-04-23	Office/Library/Hall-Cleaning Supplies		60.54
MERMON2	Merkosky, Monica-Petty Cash					
41	Petty Cash04-25	2025-04-09	2025-04-23	Garbage Truck-High Pressure Grease Hose		117.60
NAYCAN1	NAYAX Canada Inc					
35	602010466	2025-01-31	2025-04-23	Bulk Water Service Fees Jan		31.34

*[Handwritten signature]*

Town of Lumsden  
Invoice Edit List - Condensed  
Batch # 2025-00089 - April 22, 2025 To Be Approved  
For the Period Ended 2025-04-30

Vendor #	Name					
Tr #	Invoice #	Date	Due Date	Reference	PO #	Invoice Amount
36	602023189	2025-02-28	2025-04-23	Bulk Water Service Fees Feb		31.34
37	602033238	2025-03-31	2025-04-23	Bulk Water Service Fees March		31.34
Vendor Total:						94.02
OKMARK1	O K Marking Devices Ltd					
5	2878	2025-03-24	2025-04-23	A Kozak Comm Oath Stamp		41.07
SASHEA1	Saskatchewan Health Authority c/o Financ					
18	3500999	2025-04-07	2025-04-23	300 James St N - Testing		23.00
57	3501579	2025-04-16	2025-04-23	350 Ross St - Testing		23.00
Vendor Total:						46.00
SASPUB1	Sask Public Safety Ag					
11	INV2033024254	2025-03-31	2025-04-23	LFD Radios Jan-Mar 2025		1,298.70
SECKEY1	Security Key & Lock Service					
39	0000502101	2025-04-09	2025-04-23	RVP-Keys x 4		59.17
STIAIN	Stilborn, Ainsley					
49	Egg Decor 2025	2025-04-15	2025-04-23	Library-Apr 11,12,15-Egg Decorating		58.50
SUCOFF1	Success Office Systems					
14	INV448000	2025-04-04	2025-04-23	Jan 1-Mar 31 Copies		30.19
SUMA1	SUMA					
1	INV-000105789	2025-03-28	2025-04-23	Xpresspost Water Sample Labels x50		958.13
SWIKEM1	Swish-Kemsol					
2	R028435	2025-04-04	2025-04-23	Office-Janitorial Supplies		40.18
3	R028436	2025-04-04	2025-04-23	Library - Janitorial Supplies		40.18
4	R028434	2025-04-04	2025-04-23	Hall-Janitorial Supplies		253.58
42	R028513	2025-04-10	2025-04-23	CHall-Toilet Paper		63.94
Vendor Total:						397.88
TYAEMI1	Tyacke, Emily					
50	Egg Decor 2025	2025-04-15	2025-04-23	Library-Apr 11,12,13 - Egg Decorating		65.00
WOLMEC1	Wolseley Mechanical Group					
24	9868647	2025-04-08	2025-04-23	Storm Drain Covers		1,509.60
25	9868648	2025-04-08	2025-04-23	Neoprene Washer x 200		81.03
Vendor Total:						1,590.63
WYLCON1	WYL Construction					
48	1041	2025-04-14	2025-04-23	RVP - Epoxy Floors/Kitchen Taps @ Hut		621.60
Total for Batch:						85,985.85

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Town of Lumsden  
Invoice Edit List - Condensed  
Batch # 2025-00088 - April 22, 2025 Preauthorized  
For the Period Ended 2025-04-30

Vendor #	Name						
Tr #	Invoice #	Date	Due Date	Reference	PO #	Invoice Amount	
MINFIN2	Minister of Finance PST						
6	PST 2025	2025-03-31	2025-04-17	2025 PST Remittance - Jan 1 -		616.73	
MINFINED	Minister of Finance -Education						
2	EPT 2025-03	2025-03-31	2025-04-17	Education Taxes Remittance M		13,966.68	
RECGEN1	Receiver General (Acct #1)						
3	RP1-2025-03-29	2025-03-29	2025-04-17	Income Tax/CPP/EI/CPP2 - Ma		22,639.15	
RECGEN2	Receiver General (Acct #2)						
4	RP2-2025-03-29	2025-03-29	2025-04-17	Income Tax/CPP/EI - March 29		19.99	
SASENG1	SaskEnergy						
1	SKENG-2025-03	2025-04-03	2025-04-17	Energy Billing March		13,781.43	
SASPOW1	SaskPower Consol.						
7	SkPower 2025-03	2025-04-07	2025-04-17	SK Power - March		12,417.35	
SECMON1	SecurTek Monitoring Services						
5	INV1916566	2025-04-03	2025-04-17	Office Alarm April		55.45	
Total for Batch:						63,496.78	

Invoices Printed: 7

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Town of Lumsden  
Invoice Edit List - Condensed  
Batch # 2025-00086 - March 2025 RBC Visa Statements  
For the Period Ended 2025-04-30

Vendor #	Name					
Tr #	Invoice #	Date	Due Date	Reference	PO #	Invoice Amount
VISA-GB	Royal Bank Visa - Gerry					
5	Statement 25-03	2025-03-27	2025-04-04	Visa Statement March		1,034.25
VISA-JC	Royal Bank Visa - Jeff					
4	Statement 25-03	2025-03-27	2025-04-04	Visa Statement March		2,923.90
VISA-KS	Royal Bank VISA - Krystal					
2	Statement 25-03	2025-03-27	2025-04-04	Visa Statement March		1,614.05
VISA-LW	Royal Bank VISA - Whitteron					
1	Statement 25-03	2025-03-27	2025-04-04	Visa Statement March		128.22
VISA-MM	Royal Bank VISA - Merkosky					
3	Statement 25-03	2025-03-27	2025-04-04	Visa Statement March		431.50
Total for Batch:						6,131.92

Invoices Printed: 5

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Vendor #	Name					
Tr #	Invoice #	Date	Due Date	Reference	PO #	Invoice Amount
ATAP1	ATAP					
1	ATAP-2025-JB	2025-03-06	2025-04-04	Class 2 Wtr Treatm&Wtr Dist- Buhay		1,034.25
BADMET1	Badger Meter					
2	80187444	2025-02-28	2025-04-04	Water Meter Data - February		569.49
STAPLE2	Staples Canada #151					
3	061216	2025-03-11	2025-04-04	WWTP-Ext. Memory Shop - Printer Ink		388.48
SOUCOU1	South Country Equipment Ltd					
4	817638-01	2025-02-28	2025-04-04	U100- Air Filter/Oil Filter/Mower Blade		594.45
HOTWAT1	Hotsy Water Blast Manufacturing L					
5	SI293440	2025-03-11	2025-04-04	U135 - Hose, 2 Nozzles, Round Nose		855.38
LUMESS1	Lumsden Esso Service Ltd.					
6	0559931	2025-03-11	2025-04-04	U013- Fuel 116.218 L		176.54
CANTIR1	Canadian Tire #275					
7	078321	2025-03-14	2025-04-04	FD - Onboard Smart Battery/Charger		142.07
MINMUFF1	Minute Muffler & Brake					
8	20772	2025-03-14	2025-04-04	FD - Diagnose Exhaust Leak & Advise		49.97
RONREG1	Rona Regina					
9	041709	2025-03-24	2025-04-04	Road Patching Ashphalt		147.52
AMAZON1	Amazon.com.ca,Inc					
10	702-4161356-568	2025-03-10	2025-04-04	CHall - Headphone Jack Adapters		29.98
COMFOR1	Commissioner for Oaths					
11	Kozak-CommO	2025-03-12	2025-04-04	Commissioner of Oaths - Kozak, A		100.00
TOWLUM1	Town Of Lumsden (Cash Acct)					
12	BulkWaterTes-03	2025-03-19	2025-04-04	Bulk Water System Testing		1.00
SAMA1	S.A.M.A					
13	AGM 2025	2025-03-20	2025-04-04	AGM In Person - V. Barber		75.00
ZOOM1	Zoom Video Communications Inc					
14	INV298566991	2025-03-25	2025-04-04	Zoom - Mar 25-Apr 24, 2025		23.85
HOMDEP1	Home Depot, The					
15	065692	2025-03-25	2025-04-04	RVP - Floor Mats x 2		155.38
STAPLE1	Staples - ONLINE					
16	42301359	2025-03-26	2025-04-04	RVP - Receipt Book x 2		46.29
MICROS1	Microsoft Corporation					
17	March 25 Invoice	2025-03-02	2025-04-04	Microsoft Bus Standard March		339.66
18	Mar 25 Def&Basi	2025-03-02	2025-04-04	Microsoft Defender & Bus Basic-March		417.49

*B. Bingham*



Town of Lumsden  
Invoice Edit List - Condensed  
Batch # 2025-00087 - March 2025 RBC Transactions  
For the Period Ended 2025-04-30

Vendor #	Name					
Tr #	Invoice #	Date	Due Date	Reference	PO #	Invoice Amount
STAPLE1	Staples - ONLINE					
19	42120126	2025-03-12	2025-04-04	Office Supplies - Ergonomic Mouse		48.64
SPLTOP1	Splashtop Inc.					
20	March, 25-03	2025-03-15	2025-04-04	Remote Support March		63.90
ADOINC1	Adobe Inc					
21	Adobe 25-03	2025-03-18	2025-04-04	Comm Cord & Office Adobe Lic		378.39
STAPLE1	Staples - ONLINE					
22	42217676	2025-03-19	2025-04-04	Office Supplies - Markers/Tape		101.14
23	42217676-1	2025-03-20	2025-04-04	Office Supplies-Erg. Anti-Fatigu		172.26
24	42217676-2	2025-03-25	2025-04-04	Office Supplies - Legal Index Ti		92.57
RBCVIS1	RBC Visa					
25	Annual Fee LW 2	2025-03-01	2025-04-04	Annual Fee L. Whitteron		50.00
FRAPOS1	Francotyp-Postalia Canada Inc.					
26	Postage Q1/2025	2025-03-21	2025-04-04	Postage Inventory		1,785.00
Total for Batch:						7,838.70

Invoices Printed: 26

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Town of Lumsden  
Invoice Edit List - Condensed  
Batch # 2025-00096 - RVP Kitchen Appliances- 75% Deposit  
For the Period Ended 2025-04-30

Vendor #	Name						
Tr #	Invoice #	Date	Due Date	Reference	PO #	Invoice Amount	
DENCOM1	Denson Comm Food Eq						
1	TOF7054-5	2025-04-16	2025-04-16	RVP Canteen-Appliance Deposit 75%		6,855.63	
Total for Batch:						<u>6,855.63</u>	

Invoices Printed: 1

